



Northern Oregon Corrections
Gilliam – Hood River – Sherman – Wasco
201 Webber Street, The Dalles, OR 97058

NORCOR Board Meeting

June 15, 2023

10am-Noon

NORCOR Juvenile Facility Conference Room
211 Webber Street, The Dalles, OR 97058

AGENDA

To view and participate in the live meeting via the Zoom Platform, you may access the link on the Website to join the meeting. Once you “join” the meeting you will be able to view and listen to the meeting.

Join Zoom Meeting: <https://zoom.us/j/8323818500> One tap mobile: 1-253-215-8782 PIN: 832 381 8500

1.0 Call to Order – (10 minutes)

1.1 Welcome and Introductions

1.1.1 Attorney Introduction

1.2 Additions or Deletions

1.3 Consent Agenda: (Items of routine nature: documents previously discussed, and reports provided to the Board for review purposes – not all items require a vote, but acceptance of the packet)

1.3.1 [Minutes – Board Meeting May 18, 2023](#)

2.0 Public Comment (10 minutes)

The NORCOR Board is committed to the public process and will consider all public testimony seriously. Please send written comments to inquiries@norcor.co with the subject line labeled “Public Comment” by June 14, 2023, 8am.

Verbal testimony will be accepted during the meeting.

3.0 NORCOR 2023-2024 Public Budget Hearing (10:15 am)

3.1.1 [2023-2024 Public Budget Documents](#)

3.1.2 [Budget Committee Minutes](#)

4.0 Coalition Update (10 minutes)

4.1.1 [Second Draft of Proposed Charter](#)

5.0 Business Items (30 Minutes)

5.1 Administrator’s Update

5.1.1 [April Financial Statements](#)

5.1.2 [OYA Grant Document](#)

5.1.3 [Presentation for Insurance – The Stratton Agency](#)

5.1.4 [Emergency Proclamation](#)

5.2 Committee Update

6.0 Scheduling of Next Meeting: August 17, 2023

NOTE: The Agenda is subject to last minute changes; times are approximate – please arrive early. Meetings are ADA accessible. For special accommodations, please contact NORCOR in advance at, (541) 298-1576.



NORCOR CORRECTIONS FACILITIES

Wasco-Gilliam-Hood River-Sherman
201 Webber Street
The Dalles, OR 97058
541-298-1576
Fax 541-298-1082



NORCOR Board Meeting May 18th, 2023

Preliminary Business: The meeting of the NORCOR Board was held as a hybrid meeting offered on two platforms; by ZOOM and in person at the NORCOR Juvenile Detention Facility at 211 Webber Street, The Dalles, OR.

Board Members: Scott Hege, NORCOR Board Chair; Judge Joe Dabulskis - NORCOR Vice Chair; Pat Shannon- Secretary; Ed Weathers Hood River County Commissioner.

Oversight: Brad Lohrey, Administrative Sheriff; Molly Rogers, Youth Services Director.

Also in attendance: Joyce Orendorff, Daniel White, Barb Harris, Dale Whipple, Tom Mccoy Corliss March, Connie Krummrich, John Miller, Rebecca Beitzl, Kathleen Green, Red Stevens.

1.0 Call to Order – The meeting was called to order by Board Chair Scott Hage at 10:02 a.m.

1.1 Welcome and Introductions

1.2 Additions and deletions to the agenda – there were no additions or deletions.

1.3 Consent Agenda

1.3.1 Minutes from April 20, 2023

Ed Weathers made a motion to accept the consent agenda, Pat Shannon seconded his motion. All parties were in favor.

2.0 Public Comment – Connie Krummrich from the NORCOR Resource Coalition commented that they continue to meet with the NORCOR Management team and expressed their appreciation for the NORCOR staff.

3.0 Coalition Update – Molly Rogers shared that in original development of NORCOR in 1999, the plan was to create a charter or a community panel. They are working towards recreating this panel and they will be discussing it at the next meeting where a draft a draft will be presented for review.



NORCOR

CORRECTIONS FACILITIES

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4.0 Business Items – Dale Whipple reported that Management and services are doing well. The ARPA funding is 100% completed. The Adult side is 70% of revenues. There are multiple positions which have not been filled. There is no contingency.

4.1 March 2023 financial reports – Dale Whipple explained the numbers presented for the 2023 financial report.

4.2 Contract for attorney services – Molly Rogers shared that the attorney contract will be reviewed by Don Hull. They have had excellent feedback about the perspective new attorney firm; Attorney Laurel Westemeier. The Management Team requested the Board’s approval to move forward with the Attorney contract. All parties agreed.

4.3 Resolution for AIC debts and fees – Dan Lindhorst explained new rules around charging housing fees for AIC’s. He requested the Board’s approval to stop the housing fee charges for AIC’s. Ed Weathers made a motion to accept the change, his motion was seconded by Scott Hege.

4.4 Land use application -

4.5 PREA Letter & Jail Inspection – Sheriff Lohrey shared the results of the recent Adult Facility jail inspection and PREA inspections, both receiving a score of 100%. The sheriff expressed his appreciation to all the NORCOR staff for a job well done. He shared excerpts from the auditors’ notes including Kudo’s from the AIC’s on the great staff, and the cleanliness of the facility.

4.6 Food Services Amendment – Molly Rogers shared an increase of 9.5% bringing the Food Service line item to the most expensive at \$400,000.

5.0 Administrative Updates -

5.1 Management Team Updates

Molly Rogers shared that the new radios will be implemented within the next two weeks. The sixty new radios only cost \$59.60. Approximately \$2000 will be necessary for accessories which will be paid for by grant funding. The new radios will cost around \$24,000 for subscription services annually.



NORCOR CORRECTIONS FACILITIES

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There are seven applicants for the Business Manager position. The candidate screening process was discussed. It was decided that the interviews would not be in the executive session.

Commander Lindhorst will supply the questions.

Sheriff Lohrey shared that there will be a necessary \$6000.00 lighting project in the rental building. They continue to meet with the NORCOR Resource Coalition regularly.

Commander Lindhorst shared that the new Adult Admin staff progression has begun. With he and the Operations Lieutenant retiring June 30th. The new team, Jail Manager Joyce Orendorff, Lieutenant Duard Stewart and Lieutenant John Miller have all been training to for their new roles.

5.2 Committee Reports – Amber DeGrange shared that they continue to meet regularly. They are getting excited for the construction to the Juvenile Facility to begin. The construction contract is pending.

6.0 Adjourn – The meeting was adjourned at 10:49 a.m. The next Board meeting will be June 15th, 2023 at 10:00 a.m. with the Budget Hearing at 10:15 a.m.

Respectfully submitted,

Rebecca Beitel
Administrative Assistant
NORCOR

Date

Rebecca Beitel, NORCOR

Date

Scott Hege, NORCOR Board Chair

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PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2021-2022	Rate or Amount Imposed This Year 2022-2023	Rate or Amount Approved Next Year 2023-2024
Permanent Rate Levy (rate limit 0.00 per \$1,000)	0	0	0
Local Option Levy	0	0	0
Levy For General Obligation Bonds	0	0	0

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$0	\$0
Other Bonds	\$0	\$0
Other Borrowings	\$0	\$0
Total	\$0	\$0

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

Account Title	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Budget	Proposed Budget FY 23 - 24	Revised
10-30-0000-100 BEGINNING FUND BALANCE	\$ 336,304	\$ 902,862	\$ 900,000	\$ 1,000,000	\$ 1,400,000

REVENUE ADMINISTRATION

10-60-3550-150 TRANSFER ADULT SHARED SERVICES	\$ 733,365	\$ 545,811	\$ 1,093,230	\$ 1,901,450	\$ 1,464,036
10-60-3550-151 TRANSFER JUVENILE SHARED SERV	\$ 81,020	\$ 60,646	\$ 121,470	\$ 211,272	\$ 162,671
10-60-3550-152 TRANSFER ADULT SOFTWARE	\$ 25,375	\$ 35,618	\$ 40,022	\$ 46,575	\$ 46,575
10-60-3550-153 TRANSFER JUVENILE SOFTWARE	\$ 8,458	\$ 11,873	\$ 13,340	\$ 15,525	\$ 15,525
10-60-3600-150 PRIOR YEAR TAX RECEIVED	\$ 6,802	\$ 714	\$ -	\$ -	\$ -
10-60-3700-100 PROPERTY RENTAL INCOME	\$ 719,523	\$ 673,452	\$ 687,400	\$ 673,452	\$ 673,452
10-60-3700-101 PROPERTY RENTAL REIMBURSEMENT	\$ -	\$ 40,214	\$ 45,494	\$ 54,593	\$ 54,593
10-60-3700-102 RENTAL INTEREST GASB 87	\$ -	\$ 13,272	\$ -	\$ 10,892	\$ 10,890
10-60-3800-110 INTEREST-LGIP GENERAL	\$ 2,369	\$ 4,375	\$ 2,500	\$ 9,000	\$ 9,000
10-60-3800-200 TAX INTEREST RECEIVED	\$ 645	\$ 488	\$ 300	\$ 300	\$ 1,800
10-60-3800-300 OTHER INFLOW	\$ -	\$ 7,473	\$ -	\$ -	\$ -
10-60-3400-120 FEDERAL ARPA FUNDING	\$ -	\$ -	\$ 148,500	\$ -	\$ -
	\$ 1,577,557	\$ 1,393,934	\$ 2,152,256	\$ 2,923,059	\$ 2,438,542

PERSONNEL ADMINISTRATION

10-60-4010-104 SALARY MEDICAL CLERK	\$ -	\$ -	\$ 46,126	\$ 48,434	\$ 50,537
10-60-4010-107 SALARY MENTAL HEALTH CORRECTIO	\$ 75,742	\$ 79,408	\$ 86,721	\$ 93,151	\$ 92,551
10-60-4010-110 HOLIDAY	\$ 2,852	\$ 5,193	\$ 4,000	\$ 5,500	\$ 5,500
10-60-4010-121 SALARIES FINANCE	\$ 117,434	\$ 113,747	\$ 130,319	\$ 183,884	\$ 189,274
10-60-4010-122 SALARY NETWORK MANAGER	\$ 88,634	\$ 92,829	\$ 98,795	\$ 106,259	\$ 105,745
10-60-4010-123 SALARY MAINTENANCE SUPERVISOR	\$ 75,139	\$ 55,433	\$ 67,241	\$ 74,010	\$ 73,885
10-60-4010-124 SALARY MAINTENANCE ASSISTANT	\$ 99,307	\$ 85,826	\$ 101,022	\$ 109,222	\$ 108,947
10-60-4010-125 SALARIES REGISTERED NURSE	\$ 95,313	\$ 97,214	\$ 287,841	\$ 292,583	\$ 294,861
10-60-4010-126 SALARY MEDICAL CLINIC DIRECTOR	\$ 71,961	\$ 72,758	\$ 78,288	\$ 79,184	\$ 74,282
10-60-4010-127 SALARY MEDICAL PHYSICIAN	\$ -	\$ 780	\$ 9,360	\$ 9,360	\$ 9,360
10-60-4010-128 SALARY BUSINESS MANAGER	\$ -	\$ -	\$ 26,223	\$ 117,400	\$ 107,000
10-60-4010-129 OVERTIME-SHARED SERVICES	\$ 5,886	\$ 23,789	\$ 4,000	\$ 6,000	\$ 6,000
10-60-4010-131 TEMP P/T SCANNING	\$ -	\$ -	\$ 3,000	\$ -	\$ -
10-60-4020-150 FICA - MEDICARE	\$ 47,323	\$ 46,819	\$ 71,224	\$ 85,159	\$ 85,159
10-60-4020-151 PAYROLL TAX PENALTIES	\$ 42,239	\$ -	\$ -	\$ -	\$ -
10-60-4020-152 Oregon Paid Leave	\$ -	\$ -	\$ -	\$ 4,470	\$ 4,470
10-60-4030-155 HEALTH BENEFITS	\$ 92,400	\$ 98,275	\$ 199,589	\$ 239,216	\$ 239,216
10-60-4030-160 PERS	\$ 104,911	\$ 115,482	\$ 170,450	\$ 224,602	\$ 224,602
10-60-4030-165 UNEMPLOYMENT	\$ -	\$ -	\$ 4,000	\$ 4,000	\$ 4,000
10-60-4030-170 AD&D - LIFE BENEFITS	\$ 255	\$ 220	\$ 292	\$ 337	\$ 337
10-60-4030-175 WORKERS COMP	\$ 12,658	\$ 10,495	\$ 6,536	\$ 13,444	\$ 13,444
	\$ 932,055	\$ 898,269	\$ 1,395,027	\$ 1,696,215	\$ 1,689,170

Account Title	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Budget	Proposed Budget FY 23 - 24	Revised
FTE	7.40	7.44	12.69	13.69	13.69

MATERIAL AND SERVICES ADMINISTRATION						
10-60-5010-205	AUTOMOBILE FUEL	\$ -	\$ -	\$ 300	\$ 1,000	\$ 1,000
10-60-5010-211	BANK CHARGES	\$ 2,348	\$ 2,468	\$ 3,000	\$ 3,000	\$ 3,000
10-60-5010-214	BANK CHARGES LGIP	\$ 1	\$ 0	\$ -	\$ 1	\$ 1
10-60-5010-217	BOARD EXPENSE	\$ 8,289	\$ -	\$ -	\$ 1,000	\$ 1,000
10-60-5010-247	INSURANCE	\$ 244,713	\$ 219,115	\$ 268,473	\$ 305,370	\$ 305,370
10-60-5010-229	DUES AND FEES	\$ -	\$ -	\$ 500	\$ 1,000	\$ 1,000
10-60-5010-283	LEGAL SERVICES	\$ 48,744	\$ 31,078	\$ 40,000	\$ 30,000	\$ 30,000
10-60-5010-308	OFFICE SUPPLIES	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
10-60-5010-310	OFFICE POSTAGE				\$ 2,400	\$ 2,400
10-60-5010-319	PUBLICATIONS & SUBSCRIPTIONS	\$ -	\$ -	\$ 200	\$ 500	\$ 500
10-60-5010-322	SHREDDING	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500
10-60-5010-334	STAFF PRE EMPLOYMENT	\$ -	\$ -	\$ 3,000	\$ 4,000	\$ 4,000
10-60-5010-337	TELEPHONE/INTERNET	\$ 21,362	\$ 29,798	\$ 30,000	\$ 34,600	\$ 34,600
10-60-5010-340	TELECOMMUNICATIONS	\$ -	\$ -	\$ -	\$ 600	\$ 600
10-60-5010-343	TRAINING & CONFERENCES	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
10-60-5010-346	TRAVEL & MEALS	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
10-60-5010-349	UTILITIES GARBAGE	\$ -	\$ -	\$ -	\$ 19,700	\$ 19,700
10-60-5010-362	RENTAL PROPERTY UTILITY/TAXES	\$ 41,221	\$ 41,413	\$ 45,494	\$ 55,000	\$ 55,000
10-60-5010-600	PRIOR YEAR ADJUSTMENTS	\$ 17,735	\$ 6,142	\$ -	\$ -	\$ -
10-60-5040-265	KITCHEN SUPPLIES	\$ 6,099	\$ 1,408	\$ 6,000	\$ 6,000	\$ 6,000
10-60-5040-268	KITCHEN EQUIPMENT	\$ 1,103	\$ 608	\$ 2,000	\$ 2,500	\$ 2,500
10-60-5050-208	AUTOMOBILE MAINTENANCE/REPAIR	\$ -	\$ -	\$ 500	\$ 500	\$ 500
10-60-5050-271	KITCHEN MAINTENANCE & REPAIR	\$ 2,352	\$ 1,589	\$ 6,000	\$ 6,000	\$ 6,000
10-60-5050-286	MAINTENANCE SUPPLIES	\$ -	\$ -	\$ 500	\$ 500	\$ 500
10-60-5050-289	MAINTENANCE EQUIPMENT	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
10-60-5050-361	RENTAL PROPERTY MAINT & REPAIR	\$ 568	\$ 976	\$ 10,000	\$ 5,000	\$ 5,000
10-60-5060-297	MEDICAL OFFICE SUPPLIES	\$ -	\$ -	\$ -	\$ 500	\$ 500
10-60-5080-325	STAFF SUPPLIES	\$ -	\$ -	\$ -	\$ 400	\$ 400
10-60-5080-328	STAFF EQUIPMENT	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
10-60-5080-331	STAFF UNIFORMS	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000
		\$ 394,535	\$ 334,595	\$ 425,967	\$ 497,071	\$ 497,071

CONTRACT SERVICES ADMINISTRATION						
10-60-5090-370	CS AUDIT	\$ 17,105	\$ 28,216	\$ 18,000	\$ 21,000	\$ 21,000
10-60-5090-372	QUADIENT EQUIPMENT RENTAL	\$ -	\$ 300		\$ 301	\$ 301
10-60-5090-373	INTEREST FOR RIGHT-OF-USE	\$ -	\$ 18			\$ -
10-60-5090-374	CS DISHWASHER	\$ 6,011	\$ 6,114	\$ 7,000	\$ 7,000	\$ 7,000
10-60-5090-375	CS IT COVERAGE	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
10-60-5090-379	CS COPIER MAINTENANCE	\$ 2,668	\$ 3,194	\$ 3,100	\$ 3,900	\$ 3,900

Account Title		FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Budget	Proposed Budget FY 23 - 24	Revised
10-60-5090-382	CS SOFTWARE LICENSING & MAINT	\$ 46,095	\$ 47,490	\$ 53,362	\$ 62,100	\$ 62,100
10-60-5090-385	CS MEDICAL PHYSICIAN	\$ 6,000	\$ 5,500	\$ -	\$ -	\$ -
10-60-5090-386	CS MEDICAL SERVICES	\$ -	\$ -	\$ 70,000	\$ -	\$ -
10-60-5090-388	CS MENTAL HEALTH	\$ -	\$ -	\$ -	\$ 42,000	\$ 42,000
10-60-5090-390	CS OTHER PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
		\$ 77,879	\$ 90,833	\$ 153,462	\$ 148,301	\$ 148,301

CAPITAL OUTLAY ADMINISTRATION

10-60-6000-300	COMPUTER EQUIPMENT	\$ 56,305	\$ -	\$ -	\$ 90,000	\$ 90,000
10-60-6000-340	FACILITY EQUIPMENT	\$ 42,203	\$ 70,236	\$ 83,948	\$ 14,000	\$ 14,000
10-60-6000-380	MAJOR EQUIPMENT REPLACEMENT	\$ 92,315	\$ -	\$ 29,300	\$ -	\$ -
10-60-6000-700	PROPERTY	\$ -	\$ -	\$ 64,552	\$ -	\$ -
		\$ 190,822	\$ 70,236	\$ 177,800	\$ 104,000	\$ 104,000

TOTAL ADMINISTRATION REVENUE	\$ 1,577,557	\$ 1,393,934	\$ 2,152,256	\$ 2,923,059	\$ 2,438,542
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TOTAL ADMINISTRATION EXPENDITURES	\$ 1,595,292	\$ 1,393,934	\$ 2,152,256	\$ 2,445,587	\$ 2,438,542
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	\$ (17,735)	\$ -	\$ -	\$ 477,472	
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REVENUE ADULT CORRECTIONS

10-70-3200-100	SUBSIDY WASCO COUNTY	\$ 1,705,525	\$ 1,773,746	\$ 1,844,696	\$ 1,973,825	\$ 1,936,931
10-70-3200-200	SUBSIDY HOOD RIVER COUNTY	\$ 1,364,417	\$ 1,418,994	\$ 1,475,754	\$ 1,579,057	\$ 1,549,542
10-70-3200-300	SUBSIDY SHERMAN COUNTY	\$ 170,553	\$ 177,375	\$ 184,470	\$ 197,383	\$ 193,694
10-70-3200-400	SUBSIDY GILLIAM COUNTY	\$ 170,553	\$ 177,375	\$ 184,470	\$ 197,383	\$ 193,694
10-70-3400-107	AIC DEBT RECOVERY	\$ 9,713	\$ 4,273	\$ 9,000	\$ -	\$ -
10-70-3400-111	WHEELER COUNTY REVENUE	\$ 42,350	\$ 38,500	\$ 38,500	\$ 41,580	\$ 41,580
10-70-3400-117	FEDERAL HOUSING US MARSHALL	\$ 1,542,075	\$ 1,532,833	\$ 1,585,600	\$ 1,828,650	\$ 1,596,875
10-70-3400-118	FEDERAL INMATE HOUSING ICE	\$ 12,370	\$ -	\$ -	\$ -	\$ -
10-70-3400-120	FEDERAL REIMBURSEMENT	\$ 138,774	\$ 32,804	\$ -	\$ -	\$ -
10-70-3400-200	CONTRACT COUNTY BEDS	\$ 658,298	\$ 671,691	\$ 731,336	\$ 730,000	\$ 730,000
10-70-3500-200	OREGON DUUI REIMBURSEMENT	\$ 30,054	\$ 36,672	\$ 20,000	\$ 30,000	\$ 30,000
10-70-3500-300	MEDICAL EXPENSE REIMBURSMENTS	\$ 103,450	\$ 102,810	\$ 100,000	\$ 100,000	\$ 100,000
10-70-3800-114	AIC MEDICAL CHARGES	\$ 7,354	\$ 1,355	\$ 2,000	\$ 1,000	\$ 1,000
10-70-3800-115	AIC ROOM AND BOARD	\$ 106,635	\$ 22,777	\$ 15,000	\$ -	\$ -
10-70-3800-121	SSI INCENTIVE PROGRAM	\$ 1,800	\$ 800	\$ 2,000	\$ 1,000	\$ 1,000
10-70-3800-124	AIC OTHER	\$ 2	\$ -	\$ -	\$ -	\$ -
10-70-3800-128	JUSTICE REINVESTMENT GRANT	\$ 123,800	\$ 123,875	\$ 75,000	\$ 75,000	\$ 75,000
10-70-3800-199	BAIL-PASS THROUGH	\$ 1,500	\$ -	\$ -	\$ -	\$ -
10-70-3800-900	OTHER REVENUE	\$ 32,536	\$ 735	\$ -	\$ -	\$ -
		\$ 6,221,758	\$ 6,116,615	\$ 6,267,826	\$ 6,754,878	\$ 6,449,316

Account Title	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Budget	Proposed Budget FY 23 - 24	Revised
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PERSONNEL ADULT CORRECTIONS

10-70-4010-101	SALARY LIEUTENANT	\$ 166,591	\$ 173,148	\$ 189,036	\$ 180,626	\$ 172,218
10-70-4010-102	SALARIES SERGEANTS	\$ 280,039	\$ 289,349	\$ 314,130	\$ 312,448	\$ 316,813
10-70-4010-103	SALARIES CORRECTION DEPUTY	\$ 1,141,906	\$ 1,116,142	\$ 1,248,751	\$ 1,366,513	\$ 1,306,084
10-70-4010-104	SALARIES CORRECTIONS CLERKS	\$ 38,696	\$ 41,443	\$ -	\$ -	\$ -
10-70-4010-105	SALARIES CORRECTION TECHS	\$ 160,126	\$ 174,110	\$ 202,901	\$ 220,337	\$ 215,812
10-70-4010-106	SALARY ADMIN ASSISTANT	\$ 52,919	\$ 56,817	\$ 60,422	\$ 64,962	\$ 64,962
10-70-4010-107	SALARY MENTAL HEALTH CORRECTIO	\$ -	\$ -	\$ 65,581	\$ 65,613	\$ 68,860
10-70-4010-108	JAIL MANAGER	\$ 111,942	\$ 114,127	\$ 121,412	\$ 118,600	\$ 107,000
10-70-4010-109	OVERTIME	\$ 138,057	\$ 115,393	\$ 120,000	\$ 130,000	\$ 130,000
10-70-4010-110	HOLIDAY	\$ 64,682	\$ 54,842	\$ 90,000	\$ 90,000	\$ 90,000
10-70-4010-119	SALARY ADMIN SHERIFF REP	\$ 35,568	\$ 36,279	\$ 38,456	\$ 20,189	\$ 20,189
10-70-4010-125	SALARIES REGISTERED NURSE	\$ 120,187	\$ 34,641	\$ -	\$ -	\$ -
10-70-4010-128	SALARY CASE MGR PROGRAMS	\$ 60,959	\$ 10,769	\$ -	\$ -	\$ -
10-70-4010-130	FTO/OIC	\$ 2,210	\$ 2,510	\$ 3,000	\$ 3,000	\$ 3,000
10-70-4010-131	TEMP P/T SCANNING	\$ 5,655	\$ -	\$ -	\$ -	\$ -
10-70-4010-132	On-Call Transport Deputy	\$ 2,333	\$ 1,830	\$ 3,000	\$ -	\$ 3,000
10-70-4020-150	FICA - MEDICARE	\$ 174,235	\$ 163,241	\$ 171,420	\$ 178,694	\$ 178,694
10-70-4020-152	OREGON PAID LEAVE	\$ -	\$ -	\$ -	\$ 9,321	\$ 9,321
10-70-4030-155	HEALTH BENEFITS	\$ 619,686	\$ 532,677	\$ 648,287	\$ 694,005	\$ 694,005
10-70-4030-156	MEAL REIMBURSEMENT	\$ 12,400	\$ 10,114	\$ 13,920	\$ 13,920	\$ 13,920
10-70-4030-160	PERS	\$ 470,295	\$ 455,760	\$ 483,905	\$ 553,912	\$ 553,912
10-70-4030-165	UNEMPLOYMENT	\$ 29,232	\$ 16,558	\$ 20,000	\$ 20,000	\$ 20,000
10-70-4030-170	AD&D - LIFE BENEFITS	\$ 1,375	\$ 1,499	\$ 1,056	\$ 1,056	\$ 1,056
10-70-4030-175	WORKERS COMP	\$ 55,358	\$ 24,057	\$ 52,949	\$ 55,117	\$ 55,117
		\$ 3,744,451	\$ 3,425,306	\$ 3,848,226	\$ 4,098,313	\$ 4,023,963
FTE		30.29	33.40	34.77	34.05	34.05

MATERIAL AND SERVICES ADULT CORRECTIONS

10-70-5010-205	AUTOMOBILE FUEL	\$ 2,080	\$ 3,622	\$ 3,000	\$ 4,000	\$ 4,000
10-70-5010-211	BANK CHARGES	\$ (35)	\$ 13	\$ -	\$ -	\$ -
10-70-5010-217	BOARD EXPENSE	\$ -	\$ 91	\$ -	\$ -	\$ -
10-70-5010-229	DUES AND FEES	\$ 2,189	\$ 2,367	\$ 4,000	\$ 3,000	\$ 3,000
10-70-5010-244	INSURANCE W/C INMATE	\$ 10,440	\$ 5,887	\$ 10,000	\$ 12,000	\$ 12,000
10-70-5010-305	MISCELLANEOUS EXPENSE	\$ 60	\$ 1,043	\$ 1,500	\$ 1,500	\$ 1,500
10-70-5010-307	CENTRAL OFFICE SUPPLIES	\$ 7,812	\$ 7,718	\$ 8,000	\$ 10,000	\$ 10,000
10-70-5010-308	ADMINISTRATION OFFICE SUPPLIES	\$ 860	\$ 1,007	\$ -	\$ -	\$ -
10-70-5010-310	OFFICE POSTAGE & METER LEASE	\$ 1,916	\$ 1,910	\$ 2,000	\$ -	\$ -
10-70-5010-313	OFFICE EQUIPMENT	\$ 233	\$ 2,595	\$ 3,000	\$ 4,000	\$ 4,000
10-70-5010-316	OTHER PROFESSIONAL SERVICES	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
10-70-5010-319	PUBLICATIONS & SUBSCRIPTIONS	\$ 901	\$ 703	\$ 1,000	\$ 1,000	\$ 1,000

Account Title		FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Budget	Proposed Budget FY 23 - 24	Revised
10-70-5010-322	SHREDDING	\$ 2,111	\$ 2,719	\$ 2,000	\$ -	\$ -
10-70-5010-334	STAFF PRE EMPLOYMENT PROCESSIN	\$ 8,684	\$ 37,072	\$ 7,000	\$ 5,000	\$ 5,000
10-70-5010-337	TELEPHONE/INTERNET	\$ 2,975	\$ 3,011	\$ -	\$ 644	\$ 644
10-70-5010-340	TELECOMMUNICATIONS	\$ -	\$ 151	\$ -	\$ 2,500	\$ 2,500
10-70-5010-343	TRAINING & CONFERENCES	\$ 7,216	\$ 13,996	\$ 15,000	\$ 15,000	\$ 15,000
10-70-5010-346	TRAVEL & MEALS	\$ 3,526	\$ 9,396	\$ 15,000	\$ 15,000	\$ 15,000
10-70-5010-349	UTILITIES GARBAGE	\$ 13,678	\$ 14,008	\$ 18,000	\$ -	\$ -
10-70-5010-352	UTILITIES ELECTRIC	\$ 53,072	\$ 54,503	\$ 69,000	\$ 75,900	\$ 75,900
10-70-5010-355	UTILITIES GAS	\$ 30,041	\$ 38,026	\$ 46,000	\$ 55,200	\$ 55,200
10-70-5010-358	UTILITIES WATER	\$ 53,249	\$ 50,903	\$ 69,000	\$ 69,000	\$ 69,000
10-70-5020-220	COMPUTER SUPPLIES	\$ 3,888	\$ 4,246	\$ 4,000	\$ 4,600	\$ 4,600
10-70-5020-221	COMPUTER SOFTWARE	\$ 4,000	\$ 756	\$ 1,000	\$ 1,000	\$ 1,000
10-70-5020-223	COMPUTER EQUIPMENT	\$ 3,341	\$ 8,993	\$ 4,000	\$ 4,500	\$ 4,500
10-70-5020-226	COMPUTER MAINTENANCE/REPAIR	\$ 721	\$ 1,991	\$ 2,000	\$ 3,100	\$ 3,100
10-70-5020-238	FINGERPRINT MAINTENANCE	\$ 3,420	\$ 3,523	\$ 3,600	\$ 4,100	\$ 4,100
10-70-5020-382	CS SOFTWARE LICENSING & MAINT	\$ 32,491	\$ 27,885	\$ 32,000	\$ 37,200	\$ 37,200
10-70-5030-250	AIC BEDDING SUPPLIES	\$ 4,255	\$ 15,051	\$ 13,000	\$ 15,000	\$ 15,000
10-70-5030-253	AIC CLOTHING SUPPLIES	\$ 14,230	\$ 13,247	\$ 10,000	\$ 10,000	\$ 10,000
10-70-5030-256	AIC OTHER SUPPLIES	\$ 38,713	\$ 26,874	\$ 45,000	\$ 45,000	\$ 45,000
10-70-5030-259	AIC LAW LIBRARY	\$ 6,480	\$ 6,495	\$ 6,550	\$ 7,000	\$ 7,000
10-70-5030-262	AIC WORKERS SUPPLIES	\$ 451	\$ 1,035	\$ 1,500	\$ 1,500	\$ 1,500
10-70-5030-274	LAUNDRY & JANITORIAL SUPPLIES	\$ 5,732	\$ 16,184	\$ 14,000	\$ 16,000	\$ 16,000
10-70-5030-277	LAUNDRY & JANITORIAL EQUIPMENT	\$ -	\$ 1,478	\$ 4,000	\$ 3,000	\$ 3,000
10-70-5030-318	PREA	\$ 7	\$ -	\$ 6,000	\$ -	\$ -
10-70-5030-600	BAIL	\$ 1,500	\$ -	\$ -	\$ -	\$ -
10-70-5050-208	AUTOMOBILE MAINTENANCE/REPAIR	\$ 1,903	\$ 555	\$ 3,000	\$ 4,000	\$ 4,000
10-70-5050-280	LAUNDRY-JANITOR MAINT & REPAIR	\$ 781	\$ 14	\$ 1,500	\$ 1,500	\$ 1,500
10-70-5050-286	MAINTENANCE SUPPLIES	\$ 482	\$ 1,306	\$ 1,000	\$ 2,000	\$ 2,000
10-70-5050-289	MAINTENANCE EQUIPMENT	\$ 364	\$ 3,262	\$ -	\$ -	\$ -
10-70-5050-292	MAINTENANCE & REPAIR BUILDING	\$ 19,602	\$ 20,741	\$ 20,000	\$ 25,000	\$ 25,000
10-70-5050-295	MAINTENANCE & REPAIR GROUNDS	\$ 826	\$ 1,584	\$ 1,500	\$ 1,500	\$ 1,500
10-70-5050-296	MAINTENANCE INSPECTIONS/SERV	\$ 1,716	\$ 4,226	\$ 5,000	\$ 5,000	\$ 5,000
10-70-5060-297	MEDICAL OFFICE SUPPLIES	\$ 180	\$ 230	\$ 500	\$ -	\$ -
10-70-5060-298	MEDICAL PHARMACEUTICALS	\$ 23,539	\$ 27,826	\$ 50,000	\$ 50,000	\$ 50,000
10-70-5060-300	MEDICAL PHARMACEUTICALS-MH	\$ 22,811	\$ 25,103	\$ 35,000	\$ 40,000	\$ 40,000
10-70-5060-301	MEDICAL OTHER SUPPLIES	\$ 10,525	\$ 9,264	\$ 10,000	\$ 10,000	\$ 10,000
10-70-5060-304	MEDICAL SERV-OUT OF FACILITY	\$ 106,899	\$ 139,902	\$ 90,000	\$ 120,000	\$ 120,000
10-70-5070-232	EDUCATIONAL/PROGRAM SUPPLIES	\$ 244	\$ -	\$ 2,500	\$ 1,500	\$ 1,500
10-70-5070-233	PROGRAM/ED OFFICE SUPPLIES	\$ 261	\$ 98	\$ 1,000	\$ 1,000	\$ 1,000
10-70-5070-309	AIC INCENTIVE PROGRAM	\$ 618	\$ 406	\$ 1,000	\$ 1,000	\$ 1,000
10-70-5070-311	MH OFFICE SUPPLIES	\$ -	\$ -	\$ 200	\$ -	\$ -
10-70-5070-312	MH TRANSPORTATION	\$ 30	\$ 37	\$ 500	\$ 500	\$ 500

Account Title	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Budget	Proposed Budget FY 23 - 24	Revised
10-70-5080-325 STAFF SUPPLIES	\$ 49,854	\$ 29,424	\$ 30,000	\$ 30,000	\$ 30,000
10-70-5080-328 STAFF EQUIPMENT	\$ 7,850	\$ 4,398	\$ 15,000	\$ 20,000	\$ 20,000
10-70-5080-331 STAFF UNIFORMS	\$ 9,285	\$ 9,562	\$ 15,000	\$ 20,000	\$ 20,000
	\$ 578,011	\$ 656,438	\$ 712,850	\$ 768,744	\$ 768,744

CONTRACT SERVICES ADULT CORRECTIONS					
10-70-5090-370 CS AUDIT	\$ 315	\$ -	\$ -	\$ -	\$ -
10-70-5090-373 CS FOOD	\$ 227,722	\$ 225,555	\$ 303,000	\$ 340,000	\$ 340,000
10-70-5090-385 CS MEDICAL	\$ -	\$ 123,160	\$ 62,500	\$ -	\$ -
10-70-5090-388 CS MENTAL HEALTH	\$ 33,665	\$ 37,427	\$ 41,280	\$ -	\$ -
	\$ 261,701	\$ 386,142	\$ 406,780	\$ 340,000	\$ 340,000

TRANSFER TO ADMINISTRATION FROM ADULT CORRECTIONS					
10-70-5010-010 TRANSFER TO ADMIN	\$ 758,740	\$ 581,429	\$ 1,133,252	\$ 1,948,025	\$ 1,510,611
	\$ 758,740	\$ 581,429	\$ 1,133,252	\$ 1,948,025	\$ 1,510,611

CAPITAL OUTLAY ADULT CORRECTIONS					
10-70-6000-300 COMPUTER EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -
10-70-6000-320 JAIL EQUIPMENT	\$ 6,409	\$ -	\$ 5,000	\$ 80,000	\$ 10,000
10-70-6000-340 FACILITY EQUIPMENT	\$ -	\$ -	\$ 41,300	\$ 50,000	\$ 90,000
10-70-6000-380 MAJOR EQUIPMENT REPLACEMENT	\$ -	\$ 21,866	\$ 12,000	\$ 50,000	\$ 80,000
	\$ 6,409	\$ 21,866	\$ 58,300	\$ 180,000	\$ 180,000

TOTAL ADULT CORRECTIONS REVENUE	\$ 6,221,758	\$ 6,116,615	\$ 6,267,826	\$ 6,754,878	\$ 6,449,316
TOTAL ADULT CORRECTIONS EXPENDITURES	\$ 5,349,312	\$ 5,071,181	\$ 6,159,408	\$ 7,335,082	\$ 6,823,318
	\$ 872,446	\$ 1,045,434	\$ 108,418	\$ (580,204)	\$ (374,002)

REVENUE JUVENILE DETENTION					
10-75-3200-100 SUBSIDY WASCO COUNTY	\$ 482,895	\$ 502,211	\$ 522,299	\$ 558,860	\$ 548,414
10-75-3200-200 SUBSIDY HOOD RIVER COUNTY	\$ 386,316	\$ 401,769	\$ 417,840	\$ 447,089	\$ 438,732
10-75-3200-300 SUBSIDY SHERMAN COUNTY	\$ 48,290	\$ 50,222	\$ 52,231	\$ 55,887	\$ 54,843
10-75-3200-400 SUBSIDY GILLIAM COUNTY	\$ 48,290	\$ 50,222	\$ 52,231	\$ 55,887	\$ 54,843
10-75-3400-100 OYA CONTRACT BEDS	\$ 108,975	\$ 92,282	\$ 180,675	\$ 301,125	\$ 301,125
10-75-3400-112 FEDERAL HOUSING BIA	\$ 495	\$ 7,755	\$ 20,000	\$ 10,000	\$ 10,000
10-75-3400-113 JUVENILE HOUSING INCOME	\$ 197,120	\$ 162,975	\$ 200,000	\$ 200,000	\$ 200,000
10-75-3400-114 CEOJJC 30 DAY PROGRAM	\$ 112,200	\$ 80,025	\$ 110,000	\$ 114,000	\$ 114,000
10-75-3400-115 JV OTHER 30 DAY PROGRAM	\$ -	\$ -	\$ 5,100	\$ 5,100	\$ 5,100
10-75-3400-116 YCC HOUSING INCOME	\$ 144,366	\$ 103,794	\$ 89,100	\$ 114,000	\$ 114,000

Account Title		FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Budget	Proposed Budget FY 23 - 24	Revised
10-75-3400-118	FEDERAL INMATE HOUSING ICE	\$ 7,920	\$ -	\$ -	\$ -	\$ -
10-75-3400-120	FEDERAL REIMBURSEMENT	\$ 7,267	\$ 1,513	\$ -	\$ -	\$ -
10-75-3400-126	OYA CONTRACT SERVICES	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
10-75-3500-125	ELECTRONIC HOME MONITORING	\$ 4,862	\$ 2,029	\$ 5,000	\$ 5,000	\$ 5,000
10-75-3500-300	MEDICAL EXPENSE REIMBURSEMENTS	\$ 5,855	\$ 7,124	\$ 5,000	\$ 5,000	\$ 5,000
10-75-3800-111	GREENHOUSE REVENUE	\$ -	\$ 9,606	\$ 3,000	\$ 3,000	\$ 3,000
10-75-3800-117	FEDERAL SCHOOL LUNCH	\$ 22,093	\$ 20,630	\$ 25,000	\$ 25,000	\$ 25,000
10-75-3800-900	OTHER REVENUE	\$ 32,186	\$ -	\$ -	\$ -	\$ -
		\$ 1,609,130	\$ 1,492,158	\$ 1,692,476	\$ 1,904,948	\$ 1,884,057

PERSONNEL JUVENILE CORRECTIONS

10-75-4010-100	SALARIES DETENTION SUPERVISORS	\$ 67,196	\$ 69,034	\$ 140,731	\$ 144,802	\$ 143,577
10-75-4010-101	SALARIES DETENTION OFFICERS	\$ 620,620	\$ 628,817	\$ 704,288	\$ 764,779	\$ 760,391
10-75-4010-102	SALARIES DETENTION CASE MGR	\$ 56,549	\$ 67,510	\$ 65,991	\$ 70,863	\$ 65,163
10-75-4010-103	SALARY JUVENILE MANAGER	\$ 86,516	\$ 109,746	\$ 92,707	\$ 117,100	\$ 97,000
10-75-4010-104	SALARY ADMINISTRATIVE ASSISTANT	\$ 48,582	\$ 50,702	\$ 56,714	\$ 62,157	\$ 62,157
10-75-4010-105	SALARIES ON-CALL DETENTION OFF	\$ 21,144	\$ 26,208	\$ 29,438	\$ 15,000	\$ 15,000
10-75-4010-108	SALARY JUV DIRECTOR OVERSIGHT	\$ 35,568	\$ 36,279	\$ 38,456	\$ 20,189	\$ 20,189
10-75-4010-109	OVERTIME	\$ 48,209	\$ 57,726	\$ 40,000	\$ 35,000	\$ 35,000
10-75-4010-110	HOLIDAY	\$ 29,279	\$ 27,336	\$ 31,250	\$ 32,800	\$ 32,800
10-75-4010-125	SALARIES REGISTERED NURSE	\$ 34,063	\$ 33,481	\$ -	\$ -	\$ -
10-75-4020-150	FICA - MEDICARE	\$ 77,846	\$ 81,961	\$ 85,876	\$ 89,821	\$ 89,821
10-75-4020-152	OREGON PAID LEAVE	\$ -	\$ -	\$ -	\$ 4,720	\$ 4,720
10-75-4030-155	HEALTH BENEFITS	\$ 218,153	\$ 226,824	\$ 313,347	\$ 297,612	\$ 297,612
10-75-4030-156	MEAL REIMBURSEMENT	\$ 6,680	\$ 5,600	\$ 7,200	\$ 7,200	\$ 7,200
10-75-4030-160	PERS	\$ 204,517	\$ 218,079	\$ 211,981	\$ 239,174	\$ 239,174
10-75-4030-165	UNEMPLOYMENT	\$ 447	\$ -	\$ 5,760	\$ -	\$ -
10-75-4030-170	AD&D - LIFE BENEFITS	\$ 493	\$ 418	\$ 441	\$ 441	\$ 441
10-75-4030-175	WORKERS COMP	\$ 23,767	\$ 11,194	\$ 25,147	\$ 26,670	\$ 26,670
		\$ 1,579,629	\$ 1,650,914	\$ 1,849,327	\$ 1,928,328	\$ 1,896,915

FTE	16.33	14.69	18.13	17.69	17.69
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MATERIAL AND SERVICES JUVENILE DETENTION

10-75-5010-205	AUTOMOBILE FUEL	\$ 828	\$ 260	\$ 1,000	\$ 1,200	\$ 1,200
10-75-5010-229	DUES & FEES	\$ 177	\$ 377	\$ 500	\$ 500	\$ 500
10-75-5010-305	MISCELLANEOUS EXPENSE	\$ -	\$ 1,071	\$ 750	\$ 750	\$ 750
10-75-5010-307	CENTRAL OFFICE SUPPLIES	\$ 611	\$ 894	\$ 1,500	\$ 1,750	\$ 1,750
10-75-5010-310	OFFICE POSTAGE & METER LEASE	\$ 249	\$ 219	\$ 400	\$ -	\$ -
10-75-5010-313	OFFICE EQUIPMENT	\$ -	\$ -	\$ 1,500	\$ 1,200	\$ 1,200
10-75-5010-316	OTHER PROFESSIONAL	\$ -	\$ -	\$ 250	\$ 250	\$ 250
10-75-5010-319	PUBLICATIONS & SUBSCRIPTIONS	\$ 96	\$ 195	\$ -	\$ 150	\$ 150
10-75-5010-322	SHREDDING	\$ 235	\$ 302	\$ 300	\$ -	\$ -

Account Title	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Budget	Proposed Budget FY 23 - 24	Revised
10-75-5010-334 STAFF PRE EMPLOYMENT PROCESSIN	\$ 301	\$ 5,028	\$ 1,500	\$ 1,500	\$ 1,500
10-75-5010-337 TELEPHONE/INTERNET	\$ 300	\$ 525	\$ 500	\$ 619	\$ 619
10-75-5010-340 TELECOMMUNICATIONS	\$ 680	\$ 500	\$ 1,000	\$ 1,300	\$ 1,300
10-75-5010-343 TRAINING & CONFERENCES	\$ 4,493	\$ 5,113	\$ 10,000	\$ 12,000	\$ 12,000
10-75-5010-346 TRAVEL & MEALS	\$ 551	\$ 1,376	\$ 4,000	\$ 5,000	\$ 5,000
10-75-5010-349 UTILITIES GARBAGE	\$ 1,520	\$ 1,556	\$ 1,500	\$ -	\$ -
10-75-5010-352 UTILITIES ELECTRIC	\$ 10,951	\$ 11,638	\$ 12,000	\$ 13,500	\$ 13,500
10-75-5010-355 UTILITIES GAS	\$ 7,638	\$ 12,084	\$ 12,000	\$ 13,500	\$ 13,500
10-75-5010-358 UTILITIES WATER	\$ 6,518	\$ 5,915	\$ 7,500	\$ 8,400	\$ 8,400
10-75-5010-600 GREENHOUSE EXPENSE	\$ -	\$ 11,892	\$ 3,000	\$ 3,250	\$ 3,250
10-75-5010-605 ELECTRONIC HOME MONITORING EXP	\$ 5,545	\$ 3,012	\$ 5,000	\$ 5,000	\$ 5,000
10-75-5020-220 COMPUTER SUPPLIES	\$ 602	\$ -	\$ 250	\$ 250	\$ 250
10-75-5020-223 COMPUTER EQUIPMENT	\$ 765	\$ 285	\$ 5,000	\$ 500	\$ 500
10-75-5020-226 COMPUTER MAINT & REPAIR	\$ -	\$ -	\$ 250	\$ 250	\$ 250
10-75-5030-241 FINGERPRINT SUPPLIES	\$ -	\$ -	\$ 50	\$ -	\$ -
10-75-5030-250 JUVENILE BEDDING SUPPLIES	\$ 614	\$ 1,069	\$ 1,500	\$ 1,500	\$ 1,500
10-75-5030-253 JUVENILE CLOTHING SUPPLIES	\$ 1,907	\$ 580	\$ 2,000	\$ 2,000	\$ 2,000
10-75-5030-256 JUVENILE OTHER SUPPLIES	\$ 4,230	\$ 6,368	\$ 5,000	\$ 5,750	\$ 5,750
10-75-5030-262 JUVENILE WORKERS SUPPLIES	\$ -	\$ -	\$ 500	\$ 500	\$ 500
10-75-5030-274 LAUNDRY & JANITORIAL SUPPLIES	\$ 2,799	\$ 2,524	\$ 3,500	\$ 3,750	\$ 3,750
10-75-5030-277 LAUNDRY & JANITORIAL EQUIPMENT	\$ -	\$ -	\$ 500	\$ 500	\$ 500
10-75-5050-208 AUTOMOBILE MAINT & REPAIR	\$ -	\$ 269	\$ 500	\$ 750	\$ 750
10-75-5050-280 LAUNDRY-JANITOR MAINT & REPAIR	\$ 160	\$ -	\$ -	\$ 50	\$ 50
10-75-5050-286 MAINTENANCE SUPPLIES	\$ 41	\$ 55	\$ 500	\$ 500	\$ 500
10-75-5050-289 MAINTENANCE EQUIPMENT	\$ 34	\$ -	\$ -	\$ -	\$ -
10-75-5050-292 MAINTENANCE & REPAIR BUILDING	\$ 2,340	\$ 11,177	\$ 7,500	\$ 7,500	\$ 7,500
10-75-5050-295 MAINTENANCE & REPAIR GROUNDS	\$ 470	\$ 296	\$ 500	\$ 500	\$ 500
10-75-5050-296 MAINTENANCE INSPECTIONS/SERV	\$ 584	\$ 924	\$ 1,200	\$ 1,200	\$ 1,200
10-75-5060-297 MEDICAL OFFICE SUPPLIES	\$ 13	\$ -	\$ 30	\$ 50	\$ 50
10-75-5060-298 MEDICAL PHARMACEUTICALS	\$ 9,413	\$ 4,505	\$ 5,000	\$ 5,000	\$ 5,000
10-75-5060-300 MEDICAL PHARMACEUTICALS-MH	\$ 121	\$ -	\$ 200	\$ 350	\$ 350
10-75-5060-301 MEDICAL OTHER SUPPLIES	\$ 538	\$ 256	\$ 500	\$ 500	\$ 500
10-75-5060-304 MEDICAL SERV-OUT OF FACILITY	\$ 2,730	\$ 1,108	\$ 2,000	\$ 2,000	\$ 2,000
10-75-5070-232 EDUCATIONAL/PROGRAM SUP	\$ 7,923	\$ 4,699	\$ 3,000	\$ 3,500	\$ 3,500
10-75-5070-233 PROGRAM/ED OFFICE SUPPLIES	\$ -	\$ -	\$ 200	\$ 200	\$ 200
10-75-5080-325 STAFF SUPPLIES	\$ 6,396	\$ 4,454	\$ 5,500	\$ 5,500	\$ 5,500
10-75-5080-328 STAFF EQUIPMENT	\$ 245	\$ 1,077	\$ 1,000	\$ 1,000	\$ 1,000
10-75-5080-331 STAFF UNIFORMS	\$ 1,146	\$ 2,455	\$ 2,500	\$ 1,250	\$ 1,250
	\$ 83,760	\$ 104,056	\$ 112,880	\$ 114,719	\$ 114,719

CONTRACT SERVICES JUVENILE DETENTION

Account Title	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Budget	Proposed Budget FY 23 - 24	Revised
10-75-5090-370 CS AUDIT	\$ 35	\$ 35	\$ -	\$ -	\$ -
10-75-5090-373 CS FOOD	\$ 34,291	\$ 32,054	\$ 42,947	\$ 48,100	\$ 48,100
10-75-5090-388 CS MENTAL HEALTH	\$ 6,895	\$ 6,895	\$ 6,760	\$ 6,800	\$ 6,800
10-75-5090-603 TREATMENT SERVICES	\$ -	\$ 2,000	\$ -	\$ -	\$ -
	\$ 41,221	\$ 40,984	\$ 49,707	\$ 54,900	\$ 54,900

TRANSFERS TO ADMINISTRATION FROM JUVENILE DETENTION					
10-75-5010-010 TRANSFER TO ADMIN	\$ 89,479	\$ 72,518	\$ 134,810	\$ 226,797	\$ 178,196
	\$ 89,479	\$ 72,518	\$ 134,810	\$ 226,797	\$ 178,196

CAPITAL OUTLAY JUVENILE DETENTION					
10-75-6000-380 MAJOR EQUIPMENT REPLACEMENT	\$ 3,194	\$ -	\$ -	\$ -	\$ -
10-75-6000-340 FACILITY EQUIPMENT	\$ -	\$ -	\$ 4,500	\$ -	\$ -
10-75-9000-100 JUVENILE OPERATING CONTINGENCY	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 3,194	\$ -	\$ 4,500	\$ -	\$ -

TOTAL REVENUE JUVENILE DETENTION	\$ 1,609,130	\$ 1,492,158	\$ 1,692,476	\$ 1,904,948	\$ 1,884,057
TOTA EXPENDITURES JUVENILE DETENTION	\$ 1,797,282	\$ 1,868,473	\$ 2,151,224	\$ 2,324,744	\$ 2,244,730
	\$ (188,153)	\$ (376,315)	\$ (458,748)	\$ (419,796)	\$ (360,673)

TOTAL RESOURCES GENERAL FUND	\$ 9,744,749	\$ 9,905,568	\$ 11,012,558	\$ 12,582,885	\$ 12,171,915
TOTAL EXPENDITURES GENERAL FUND	\$ 8,741,887	\$ 8,333,587	\$ 10,462,888	\$ 12,105,412	\$ 11,506,590
INTERFUND TRANSFERS	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
OPERATING CONTINGENCY	\$ -	\$ -	\$ 449,670	\$ 381,496	\$ 365,325
UNAPPROPRIATED ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL RESOURCES OVER EXPENDITURES	\$ 902,862	\$ 1,471,981	\$ -	\$ (4,023)	\$ -

\$ 12,171,915

RESOURCES

General

(Fund)

Northern

Oregon

Corrections

(Name of Municipal Corporation)

Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2023 - 2024					
Actual		Adopted Budget This Year Year 2022 - 2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2020 - 2021	First Preceding Year 2021 - 2022								
1	336,304	902,863	900,000	1	BEGINNING GENERAL FUND BALANCE	1,400,000	1,400,000		1
2	2,188,420	2,275,957	2,366,995	2	WASCO COUNTY SUBSIDY	2,485,345	2,485,345		2
3	1,750,733	1,820,763	1,893,594	3	HOOD RIVER COUNTY SUBSIDY	1,988,274	1,988,274		3
4	218,843	227,597	236,701	4	SHERMAN COUNTY SUBSIDY	248,537	248,537		4
5	218,843	227,597	236,701	5	GILLIAM COUNTY SUBSIDY	248,537	248,537		5
	4,376,839	4,551,914	4,733,991		TOTAL COUNTY SUBSIDIES	4,970,692	4,970,692		
6	7,446	1,202	300	6	EXCESS DEBT TAX REVENUE	1,800	1,800		6
7	719,523	726,937	732,894	7	PROPERTY RENTAL INCOME	738,936	738,936		7
8	2,369	4,375	2,500	8	INTEREST-LGIP GENERAL	9,000	9,000		8
9	125,203	28,405	26,000	9	AIC DEBT	1,000	1,000		9
10	700,648	710,191	769,836	10	ADULT CONTRACT COUNTY BEDS	771,580	771,580		10
11	168,135	54,947	173,500	11	FEDERAL FUNDING	25,000	25,000		11
12	1,562,859	1,540,588	1,605,600	12	FEDERAL BED CONTRACTS	1,606,875	1,606,875		12
13	109,306	109,935	105,000	13	COUNTY REIMBURSEMENTS	105,000	105,000		13
14	123,800	123,875	75,000	14	JUSTICE REINVESTMENT GRANT	75,000	75,000		14
15	1,800	800	2,000	15	SSI INCENTIVE PROGRAM	1,000	1,000		15
16	30,054	36,672	20,000	16	OREGON DUII REIMBURSEMENT	30,000	30,000		16
17	64,722	8,208	-	17	OTHER REVENUE	-	-		17
18	108,975	92,282	180,675	18	OYA CONTRACT BEDS	301,125	301,125		18
19	197,120	162,975	200,000	19	JUVENILE HOUSING	200,000	200,000		19
20	112,200	80,025	110,000	20	CEOJJC 30 DAY PROGRAM	114,000	114,000		20
21	-	-	5,100	21	JV OTHER 30 DAY PROGRAM	5,100	5,100		21
22	144,366	103,794	89,100	22	YCC HOUSING INCOME	114,000	114,000		22
23	-	-	5,000	23	OYA CONTRACT SERVICES	5,000	5,000		23
24	4,862	2,029	5,000	24	ELECTRONIC HOME MONITORING	5,000	5,000		24
25	-	9,606	3,000	25	GREENHOUSE REVENUE	3,000	3,000		25
26	848,219	653,947	1,268,062	26	TRANSFERS FOR SHARED SERVICES	1,688,807	1,688,807		26
27	9,744,749	9,905,568	11,012,558	27	Total resources, except taxes to be levied	12,171,915	12,171,915		- 27
28				28	Taxes estimated to be received	0	0		28
29				29	Taxes collected in year levied				29
30	9,744,749	9,905,568	11,012,558	30	TOTAL RESOURCES	12,171,915	12,171,915		- 30

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-30**

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
 GENERAL
 (name of fund)

NORTHERN OREGON CORRECTIONS
 (name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2023 - 2024		
	Actual		Adopted Budget This Year 2022 - 2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2020 - 2021	First Preceding Year 2021 - 2022					
	PERSONNEL SERVICES NOT ALLOCATED						
1	932,055	898,269	1,395,027	1 ADMINISTRATION	1,685,149	1,689,170	1
2	3,744,451	3,425,306	3,848,226	2 ADULT	4,023,962	4,023,963	2
3	1,579,629	1,650,914	1,849,327	3 JUVENILE	1,896,915	1,896,915	3
4	6,256,135	5,974,489	7,092,580	4 TOTAL PERSONNEL SERVICES	7,606,026	7,610,048	- 4
5	54.02	55.53	65.59	5 Total Full-Time Equivalent (FTE)	65.43	65.43	5
	MATERIALS AND SERVICES NOT ALLOCATED						
6	472,414	425,428	579,429	6 ADMINISTRATION	645,372	645,372	6
7	1,598,452	1,624,009	2,252,882	7 ADULT	2,615,735	2,619,355	7
8	214,460	217,558	297,397	8 JUVENILE	347,412	347,815	8
9	2,285,326	2,266,995	3,129,708	9 TOTAL MATERIALS AND SERVICES	3,608,519	3,612,542	9
	CAPITAL OUTLAY NOT ALLOCATED						
10	190,823	70,237	177,800	10 ADMINISTRATION	104,000	104,000	10
11	6,409	21,866	58,300	11 ADULT	180,000	180,000	11
12	3,194	0	4,500	12 JUVENILE	0	0	12
13	200,426	92,103	240,600	13 TOTAL CAPITAL OUTLAY	284,000	284,000	13
	INTERFUND TRANSFERS						
14	100,000	100,000	100,000	14 INTO CAPITAL RESERVE	100,000	100,000	14
15	100,000	100,000	100,000	15 TOTAL INTERFUND TRANSFERS	100,000	100,000	15
16			449,670	16 OPERATING CONTINGENCY	369,347	365,325	16
17			0	17 RESERVED FOR FUTURE EXPENDITURE	0	0	17
18			0	18 UNAPPROPRIATED ENDING BALANCE	200,000	200,000	18
19	902,862	1,471,981		19 Ending balance (prior years)			19
20	9,744,749	9,905,568	11,012,558	20 TOTAL REQUIREMENTS	12,167,892	12,171,915	20

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number
18/19-8 on (date) FEBRUARY 28, 2019 for the following specified purpose:

HVAC, ROOF, FIRE SYSTEM

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: FY 2024

**CAPITAL RESERVE FUND
(Fund)**

**NORTHERN OREGON CORRECTIONS
(Name of Municipal Corporation)**

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2023 - 2024			
Actual		Adopted Budget Year 2022 - 2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2020 - 2021	First Preceding Year 2021 - 2022							
RESOURCES								
1	100,000	200,000	398,364	1	BEGINNING FUND BALANCE	498,364	498,364	1
2	-		100,000	2	TRANSFER FROM ADMINISTRATION	100,000	100,000	2
3	100,000	100,000	-	3	TRANSFER FROM ADULT CORRECTIONS	-	-	3
4	-	98,364	-	4	TRANSFER FROM CONSTRUCTION FUND	-	-	4
5	200,000	398,364	498,364	5	Total Resources, except taxes to be levied	598,364	598,364	-
6			-	6	Taxes estimated to be received	-	-	6
7	0	0		7	Taxes collected in year levied			7
	200,000	398,364	498,364		TOTAL RESOURCES	598,364	598,364	-
REQUIREMENTS **								
				Org. Unit or Prog. & Activity	Object Classification	Detail		
8			-	8			-	8
9			-	9			-	9
10			-	10			-	10
11				11	Ending balance (prior years)			11
12			498,364	12	UNAPPROPRIATED ENDING FUND BALANCE		598,364	598,364
13	200,000	398,364	498,364	13	TOTAL REQUIREMENTS		598,364	598,364

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**RESOURCES
WELFARE**

(Fund)

Northern

Oregon

Corrections

(Name of Municipal Corporation)

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2023 - 2024				
Actual		Adopted Budget This Year Year 2022 - 2023	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2020 - 2021	First Preceding Year 2021 - 2022								
1	45,627	74,914	90,000	1	BEGINNING GENERAL FUND BALANCE	130,000	130,000		1
2	33,549	33,339	36,000	3	AIC COMMISSARY COMMISSION ABL	30,000	30,000		2
3	19,613	20,564	24,000	3	AIC TELMATE COMMISSION	30,000	30,000		3
4	98,789	128,817	150,000	4	TOTAL RESOURCES	190,000	190,000		4

150-504-020 (rev 10-16)

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

WELFARE

(name of fund)

NORTHERN OREGON CORRECTIONS

(name of Municipal Corporation)

Historical Data				REQUIREMENTS DESCRIPTION	Budget For Next Year 2023 - 2024				
Actual		Adopted Budget This Year 2022 - 2023	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2020 - 2021	First Preceding Year 2021 - 2022								
					MATERIALS AND SERVICES NOT ALLOCATED				
1	22	0	6,000	1	SUBSCRIPTIONS	6,000	6,000		1
2	9,862	19,240	49,000	2	AIC WELFARE SUPPLIES	49,000	49,000		2
3	5,643	6,169	16,000	3	AIC WORKERS ALLOWANCE	20,000	20,000		3
4	7,834	1,086	13,000	4	AIC WELFARE MISC EXP	13,000	13,000		4
5	494	0	35,000	5	EDUCATION/RECREATION/ACTIVITY	35,000	35,000		5
6	23,855	26,494	119,000	6	TOTAL MATERIALS AND SERVICES	123,000	123,000		6
					CAPITAL OUTLAY NOT ALLOCATED				
7	0	0	0	7	TOTAL CAPITAL OUTLAY	0	0		7
					INTERFUND TRANSFERS				
8	0	0	0	8	TOTAL INTERFUND TRANSFERS	0	0		8
9			0	9	OPERATING CONTINGENCY	0	0		9
10			0	10	RESERVED FOR FUTURE EXPENDITURE	0	0		10
11			31,000	11	UNAPPROPRIATED ENDING BALANCE	67,000	67,000		11
12	74,934	102,323		12	Ending balance (prior years)				12
13	98,789	128,817	150,000	13	TOTAL REQUIREMENTS	190,000	190,000		13

150-504-030 (Rev 05-21)

OR-LB-RES

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the NORTHERN OREGON REGIONAL CORRECTIONS hereby adopts the budget for fiscal year 2023 -2024 in the total amount of \$12,960,279.* This budget is now on file at **201 Webber Street** in The Dalles, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2023, for the following purposes:

General Fund	
<u>Organizational Unit or Program:</u>	
ADMINISTRATION	2,438,542
ADULT CORRECTIONS	6,823,318
JUVENILE DETENTION	2,244,730

Capital Reserve Fund	
Fire Suppression,hvac,roof	598,364
Total.....	\$598,364

Welfare Fund	
Adults in Custody (Org. Unit/Program)	123,000
Special Payments.....	0
Transfers Out.....	0
Contingency.....	0
Total.....	\$123,000

Transfers Out.....	100,000
Contingency.....	365,325
Total.....	\$11,971,915

Total APPROPRIATIONS, All Funds . . .	\$12,693,279
Total Unappropriated and Reserve Amounts, All Funds . . .	267,000
TOTAL ADOPTED BUDGET . . .	\$12,960,279 *

(*amounts with asterisks must match)

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2023- 2024 :

- (1) In the amount of \$ 0.00 **OR** at the rate of \$ 0.00 per \$1000 of assessed value for permanent rate tax;
- (2) In the amount of \$ 0.00 **OR** at the rate of \$ 0.00 per \$1000 of assessed value for local option tax; and
- (3) In the amount of \$0.00 for debt service on general obligation bonds;

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitation

Permanent Rate Tax.....\$0.00 **OR** \$ 0.00/\$1,000
Local Option Tax.....\$0.00 **OR** \$ 0.00/\$1,000

Excluded from Limitation

General Obligation Bond Debt Service.....\$ 0.00

The above resolution statements were approved and declared adopted on June 15, 2023.

X _____
Signature



NORCOR CORRECTIONS FACILITIES

Wasco-Gilliam-Hood River-Sherman
201 Webber Street
The Dalles, OR 97058
541-298-1576
Fax 541-298-1082



NORCOR Budget Meeting

May 18th, 2023

Preliminary Business – The NORCOR Budget meeting was held as a hybrid meeting offered on two platforms; by ZOOM and in person at the NORCOR Juvenile Detention Facility at 211 Webber Street, The Dalles, OR.

Budget Officers – Bob Benton (Hood River), Pat Shannon (Gilliam), Joe Dabulskis (Sherman), Tom McCoy (Wasco).

Oversight – Sheriff Brad Lohrey, Molly Rogers.

Others in attendance – Joyce Orendorff, Dan Lindhorst, John Miller, Bill Boyden, Rebeccah Beitzl, Barb Harris, Corliss March, Connie Krummrich, Kathleen Green, Red Stephens.

1.0 Call to Order – The Budget meeting was continued from the last meeting by Chair Bob Benton at 9:04 a.m.

1.1 Welcome and Introductions

1.2 Determination of Quorum

2.0 Public Comment – There was no public comment.

3.0 Business Items –

3.1 Updates to proposed 24FY Budget from April 20, 2023, meeting –



NORCOR

CORRECTIONS FACILITIES

Wasco-Gilliam-Hood River-Sherman
201 Webber Street
The Dalles, OR 97058
541-298-1576
Fax 541-298-1082



Molly Rogers shared the budget principals and updates to the Budget Message since the earlier meeting. Topics covered:

- Funding current positions
- Maintaining the Investment Capital Fund.
- Setting planned county subsidies for an increase at 4%.
- The Management transition to Business Manager and the two oversight positions being phased out over the first six months of the next fiscal year.
- Continuation of current programming.
- The pandemic is still affecting the budget through inflation, food costs, utilities and labor.
- The updated budget has a new line item of unappropriated funds. This allocation is budgeted to allow NORCOR the acknowledgement of the projected beginning fund balance and does not budget all NORCOR's resources for the fiscal year.
- Items affecting the budget are loss of US Marshal beds globally and the inability to fill open positions over time such as the Business Manager, Registered Nurse, and Corrections Technicians.

Molly Rogers explained the updated expenditures outlined in the packet, including a full year of the Business Manager, reduction of oversight expenditure. The addition of an Accounting Specialist 1, and the next COLA.

4.0 Budget Committee Review and Discussion

4.1 Resolution – Tom McCoy made a motion to approve the revised budget of \$12,167,892.00. The motion was seconded by Ed Weathers. All parties were in favor. The budget passed for fiscal year 2023/2024.



NORCOR CORRECTIONS FACILITIES

Wasco-Gilliam-Hood River-Sherman
201 Webber Street
The Dalles, OR 97058
541-298-1576
Fax 541-298-1082



5.0 Budget Hearing is scheduled for June 15, 2023, at 10:15 a.m.

Meeting adjourned

Respectfully submitted,

Rebecca Beitel
Administrative Assistant
NORCOR

Date

Rebecca Beitel, NORCOR

Date

Bob Benton, Budget Chair



NORCOR

CORRECTIONS FACILITIES

Wasco-Gilliam-Hood River-Sherman
201 Webber Street
The Dalles, OR 97058
541-298-1576
Fax 541-298-1082



NORCOR Citizens Resource Coalition

CHARTER

PURPOSE

The NORCOR Community Resource Coalition shall (NCRC) provide input to the governing body that provides oversight and ensures accountability for the operations of the NORCOR Regional Correction facilities and service it enhance organizational sustainability.

The NORCOR Correctional Facilities were built to operate as the local facility providing custody for humane and constitutional detention for youth and adults who cannot be released to less restrictive alternatives. NORCOR is committed to provide programming that will provide opportunities for rehabilitation of youth and adults while meeting all relevant correctional standards.

The NORCOR Community Resource Coalition shall provide community input and perspective for the health and well-being of youth and adults in custody. NCRC shall also provide the community perspective on regional public safety. NCRC shall support NORCOR in partnering with the community to ensure that the values and mission of the NORCOR facilities align with the community values. NCRC is aligned with NORCOR's commitment to managing local funds and maximizing leveraged funding resources.

SCOPE

The scope of the committee includes meeting and collaboration with the Management Team, making recommendations, and reports to the NORCOR Board about activities related to implementing best practices for the adult and youth facilities.

The committee serves as the Community Resource Coalition to perform the following:

- Meet regularly with the Management Team of NORCOR to receive and provide information about programming, including mental health services and substance use treatment opportunities,



NORCOR

CORRECTIONS FACILITIES

Wasco-Gilliam-Hood River-Sherman
201 Webber Street
The Dalles, OR 97058
541-298-1576
Fax 541-298-1082



- Develop and recommend to the NORCOR Board recommendations for additional services or community collaborations to support the Mission of NORCOR,
- Advocate with community partners and agencies about the services and needs of the NORCOR Facilities,
- Annual review and tour of both facilities – providing the community perspective to the Board,
- Collaborate with the NORCOR Board to establish sustainable funding models, including local, state, and federal options,
- Work with NORCOR Board and NORCOR Management Team on initiatives and statewide policy to improve the care for individuals who find themselves in the care and custody of NORCOR,
- Provide information to local and state public officials with policy, best practices, justice reform and funding.

MEMBERSHIP

Membership is open to community members from all four member counties of Gilliam, Hood River, Sherman and Wasco County. Membership will not exceed sixteen (16) seated members acknowledged by the NORCOR Board. Meetings are open to interested parties. There is no direct compensation for members of the NORCOR Community Resource Coalition. NORCOR is able to support NCRC with educational opportunities and initiatives approved through the Board.

The NORCOR Community Resource Coalition will meet at the same regularity as the NORCOR Board. Decisions and recommendations of the Resource Coalition can be presented to the NORCOR Board with a consensus of the members present that the meeting.

HEREBY Declared that the NORCOR Community Resource Coalition is so formed:

Dated: _____

Scott Hege, Chair, NORCOR Board

NORTHERN OREGON CORRECTIONS
 FUND SUMMARY BY DEPARTMENT
 FOR THE 10 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>ADMINISTRATION DEPARTMENT</u>					
<u>REVENUE</u>					
REVENUE	.00	148,500.00	148,500.00	.00	100.0
ADMIN REIMBURSEMENTS	81,504.31	907,770.56	1,268,062.00	360,291.44	71.6
PROPERTY TAXES	.00	138.10	.00	(138.10)	.0
RENTAL REVENUES	58,361.30	614,492.10	732,894.00	118,401.90	83.8
OTHER REVENUES	2,955.68	32,337.42	2,800.00	(29,537.42)	1154.9
TOTAL ADMINISTRATION DEPARTMENT REVENUE	142,821.29	1,703,238.18	2,152,256.00	449,017.82	79.1
<u>EXPENSES</u>					
<u>PERSONNEL SERVICES</u>					
SALARY & WAGES	70,888.92	697,684.94	942,936.00	245,251.06	74.0
PAYROLL TAXES	5,548.58	53,139.09	71,224.00	18,084.91	74.6
BENEFITS	26,430.19	244,998.38	380,867.00	135,868.62	64.3
TOTAL PERSONNEL SERVICES	102,867.69	995,822.41	1,395,027.00	399,204.59	71.4
<u>MATERIALS & SERVICES</u>					
ADMINISTRATIVE	30,457.37	335,016.36	398,967.00	63,950.64	84.0
KITCHEN	1,282.39	6,605.72	8,000.00	1,394.28	82.6
MAINTENANCE	6,054.49	11,325.95	19,000.00	7,674.05	59.6
CONTRACTED SERVICES	2,159.35	110,738.20	153,462.00	42,723.80	72.2
TOTAL MATERIALS & SERVICES	39,953.60	463,686.23	579,429.00	115,742.77	80.0
<u>CAPITAL OUTLAY</u>					
CAPITAL OUTLAY	.00	143,729.54	177,800.00	34,070.46	80.8
TOTAL CAPITAL OUTLAY	.00	143,729.54	177,800.00	34,070.46	80.8
<u>TRANSFERS OUT</u>					
TRANSFERS OUT	.00	100,000.00	100,000.00	.00	100.0
TOTAL TRANSFERS OUT	.00	100,000.00	100,000.00	.00	100.0
<u>CONTINGENCY</u>					
CONTINGENCY	.00	.00	341,252.00	341,252.00	.0
TOTAL CONTINGENCY	.00	.00	341,252.00	341,252.00	.0

NORTHERN OREGON CORRECTIONS
 FUND SUMMARY BY DEPARTMENT
 FOR THE 10 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
TOTAL ADMINISTRATION DEPARTMENT EXPENSES	142,821.29	1,703,238.18	2,593,508.00	890,269.82	65.7
NET ADMINISTRATION DEPARTMENT	.00	.00	(441,252.00)	(441,252.00)	.0
 <u>ADULT CORRECTIONS DEPARTMENT</u>					
<u>REVENUE</u>					
COUNTY SUBSIDIES	614,898.17	3,381,940.70	3,689,390.00	307,449.30	91.7
CONTRACT REVENUES	173,722.93	1,758,432.81	2,364,436.00	606,003.19	74.4
REIMBURSEMENTS	5,767.47	155,317.95	120,000.00	(35,317.95)	129.4
OTHER REVENUES	34,695.15	247,433.33	94,000.00	(153,433.33)	263.2
TOTAL ADULT CORRECTIONS DEPARTMENT REVENUE	829,083.72	5,543,124.79	6,267,826.00	724,701.21	88.4
 <u>EXPENSES</u>					
<u>PERSONNEL SERVICES</u>					
SALARY & WAGES	188,767.44	1,978,900.15	2,456,689.00	477,788.85	80.6
PAYROLL TAXES	14,440.31	148,396.64	171,420.00	23,023.36	86.6
BENEFITS	96,891.12	958,402.90	1,220,117.00	261,714.10	78.6
TOTAL PERSONNEL SERVICES	300,098.87	3,085,699.69	3,848,226.00	762,526.31	80.2
 <u>MATERIALS & SERVICES</u>					
ADMINISTRATIVE	99,721.29	1,027,966.04	1,416,752.00	388,785.96	72.6
INFORMATION TECHNOLOGY	5,253.60	43,965.48	46,600.00	2,634.52	94.4
ADULT/JUVENILE SUPPLIES	13,408.49	172,867.38	100,050.00	(72,817.38)	172.8
MAINTENANCE	1,867.20	30,326.51	32,000.00	1,673.49	94.8
MEDICAL	9,048.80	199,830.94	185,500.00	(14,330.94)	107.7
MENTAL HEALTH/PROGRAMS	.00	3,583.34	5,200.00	1,616.66	68.9
STAFF SUPPORT	2,409.30	36,034.84	60,000.00	23,965.16	60.1
CONTRACTED SERVICES	23,503.24	247,996.48	406,780.00	158,783.52	61.0
TOTAL MATERIALS & SERVICES	155,211.92	1,762,571.01	2,252,882.00	490,310.99	78.2
 <u>CAPITAL OUTLAY</u>					
CAPITAL OUTLAY	.00	54,989.16	58,300.00	3,310.84	94.3
TOTAL CAPITAL OUTLAY	.00	54,989.16	58,300.00	3,310.84	94.3
 <u>CONTINGENCY</u>					
CONTINGENCY	.00	.00	108,418.00	108,418.00	.0
TOTAL CONTINGENCY	.00	.00	108,418.00	108,418.00	.0

NORTHERN OREGON CORRECTIONS
 FUND SUMMARY BY DEPARTMENT
 FOR THE 10 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
TOTAL ADULT CORRECTIONS DEPARTMENT EXPENSE	455,310.79	4,903,259.86	6,267,826.00	1,364,566.14	78.2
NET ADULT CORRECTIONS DEPARTMENT	373,772.93	639,864.93	.00	(639,864.93)	.0
<u>JUVENILE DETENTION DEPARTMENT</u>					
<u>REVENUE</u>					
COUNTY SUBSIDIES	174,100.42	957,551.20	1,044,601.00	87,049.80	91.7
CONTRACT REVENUES	67,293.00	461,573.00	609,875.00	148,302.00	75.7
REIMBURSEMENTS	1,371.54	8,241.20	10,000.00	1,758.80	82.4
OTHER REVENUES	2,017.31	21,396.18	28,000.00	6,603.82	76.4
TOTAL JUVENILE DETENTION DEPARTMENT REVENUE	244,782.27	1,448,761.58	1,692,476.00	243,714.42	85.6
<u>EXPENSES</u>					
<u>PERSONNEL SERVICES</u>					
SALARY & WAGES	96,609.47	968,727.31	1,199,575.00	230,847.69	80.8
PAYROLL TAXES	7,461.23	73,414.83	85,876.00	12,461.17	85.5
BENEFITS	47,124.42	425,739.75	563,876.00	138,136.25	75.5
TOTAL PERSONNEL SERVICES	151,195.12	1,467,881.89	1,849,327.00	381,445.11	79.4
<u>MATERIALS & SERVICES</u>					
ADMINISTRATIVE	13,377.08	153,354.12	199,010.00	45,655.88	77.1
INFORMATION TECHNOLOGY	.00	5,508.47	5,500.00	(8.47)	100.2
ADULT/JUVENILE SUPPLIES	117.33	9,913.31	13,050.00	3,136.69	76.0
MAINTENANCE	36.18	11,758.20	10,200.00	(1,558.20)	115.3
MEDICAL	3,137.26	7,746.70	7,730.00	(16.70)	100.2
MENTAL HEALTH/PROGRAMS	429.01	3,494.72	3,200.00	(294.72)	109.2
STAFF SUPPORT	507.89	6,697.26	9,000.00	2,302.74	74.4
CONTRACT SERVICES	3,964.44	31,153.67	49,707.00	18,553.33	62.7
TOTAL MATERIALS & SERVICES	21,569.19	229,626.45	297,397.00	67,770.55	77.2
<u>CAPITAL OUTLAY</u>					
CAPITAL OUTLAY	.00	.00	4,500.00	4,500.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	4,500.00	4,500.00	.0
TOTAL JUVENILE DETENTION DEPARTMENT EXPENSE	172,764.31	1,697,508.34	2,151,224.00	453,715.66	78.9
NET JUVENILE DETENTION DEPARTMENT	72,017.96	(248,746.76)	(458,748.00)	(210,001.24)	(54.2)

NORTHERN OREGON CORRECTIONS
 FUND SUMMARY BY DEPARTMENT
 FOR THE 10 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
NET GENERAL FUND	445,790.89	391,118.17	(900,000.00)	(1,291,118.17)	43.5
BEGINNING FUND BALANCE	.00	1,480,782.39	900,000.00	(580,782.39)	164.5
ENDING FUND BALANCE	445,790.89	1,871,900.56	.00	(1,871,900.56)	.0

In compliance with the Americans with Disabilities Act, this document is available in alternate formats such as Braille, large print, audio tape, oral presentation, and computer disk. To request an alternate format, call the State of Oregon, Oregon Youth Authority, Procurement Unit, at 503-373-7371.

**STATE OF OREGON
OREGON YOUTH AUTHORITY
INTERGOVERNMENTAL GRANT AGREEMENT**



Intergovernmental Grant Agreement #14993

This Intergovernmental Grant Agreement ("Agreement") is entered into by and between the State of Oregon, acting by and through its **Oregon Youth Authority**, hereinafter referred to as "Agency" and **Northern Oregon Corrections, ABN NORCOR**, hereinafter referred to as "Recipient."

Recipient's Administrator for this Agreement is:	Agency's Administrator for this Agreement is:
Daniel White Attention: Barb Harris 211 Webber Road The Dalles, OR 97058 Phone: 541-298-1447 dwhite@norcor.co.wasco.or.us	Laura Ward, Diversion Specialist Community Services 530 Center Street NE, Suite 500 Salem, OR 97301 Phone: 503-373-7125 laura.ward@oya.oregon.gov

A party may designate a new Agreement Administrator by written notice to the other party.

1. Effective Date and Duration

This Agreement shall become effective on the date this Agreement has been signed by every party and, when required, approved by the Oregon Department of Justice. Unless extended or terminated earlier in accordance with its terms, this Agreement shall expire on **March 1, 2024**. The expiration of the term of this Agreement, including if this Agreement is terminated prior to the end of the above-described term, shall not terminate remedies available to Agency or to Recipient under this Agreement.

2. Agreement Documents

This Agreement consists of the following documents, which are listed in descending order of precedence:

2.1. This Agreement less all exhibits; and

2.2. Exhibit A

3. Agreement Disbursement Generally. The maximum not-to-exceed amount of grant funds ("Grant Funds") payable to Recipient under this Agreement, which includes any allowable expenses, is **\$285,000.00**. Agency will not disburse Grant Funds to Recipient in excess of the not-to-exceed amount and will not disburse Grant Funds until this Agreement has been signed by all parties and approved by the Oregon Department of Justice, if required. Agency will disburse Grant Funds to Recipient as described in Exhibit A.

4. Governing Law, Consent to Jurisdiction. This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit, or proceeding (collectively, "Claim") between

Recipient and Agency or any other agency or department of the State of Oregon, or both, that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Marion County for the State of Oregon. However, if a Claim must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event shall this Section be construed as a waiver by the State of Oregon of the jurisdiction of any court or of any form of defense to or immunity from any Claim, whether sovereign immunity, governmental immunity, immunity based on the eleventh amendment to the Constitution of the United States or otherwise. Each party hereby consents to the exclusive jurisdiction of such court, waives any objection to venue, and waives any claim that such forum is an inconvenient forum. This Section shall survive the expiration or termination of this Agreement.

5. Compliance with Law. The recipient shall comply with all federal, state, and local laws, regulations, executive orders, and ordinances applicable to Recipient and this Agreement. This Section shall survive the expiration or termination of this Agreement.

6. Independent Parties; Conflict of Interest

6.1. Recipient is not an officer, employee, or agent of the State of Oregon as those terms are used in ORS 30.265 or otherwise. The parties acknowledge that their relationship is that of independent contracting parties.

6.2. If Recipient is currently performing work for the State of Oregon or the federal government, Recipient by signature to this Agreement, represents and warrants that Recipient's participation in this Agreement creates no potential or actual conflict of interest as defined by ORS Chapter 244 and that no statutes, rules, or regulations of the State of Oregon or federal agency for which Recipient currently performs work would prohibit Recipient's participation under this Agreement. If disbursement under this Agreement is to be charged against federal funds, the Recipient certifies that it is not currently employed by the federal government.

7. Grant Funds; Payments. Recipient is not entitled to compensation under this Agreement by any other agency or department of the State of Oregon. Recipient understands and agrees that Agency's participation in this Agreement is contingent on Agency receiving appropriations, limitations, allotments, or other expenditure authority sufficient to allow Agency, in the exercise of its reasonable administrative discretion, to participate in this Agreement.

8. Recovery of Overpayments. Any funds disbursed to Recipient under this Agreement that are expended in violation or contravention of one or more of the provisions of this Agreement ("Misexpended Funds") or that remain unexpended on the earlier of termination or expiration of this Agreement ("Unexpended Funds") must be returned to Agency. Recipient shall return all Misexpended Funds to Agency promptly (i) upon becoming aware that such funds were expended in violation or contravention of this Agreement or (ii) after Agency's written demand and no later than 15 days after Agency's written demand. Recipient shall return all Unexpended Funds to Agency within 14 days after the earlier of termination or expiration of this Agreement. Agency, in its sole discretion, may recover Misexpended or Unexpended Funds by withholding from payments due to Recipient such amounts, over such periods of time, as are necessary to recover the amount of the overpayment. If Recipient objects to the withholding or the amount

proposed to be withheld, Recipient shall promptly notify Agency in writing that it wishes to engage in dispute resolution in accordance with Section 17 of this Agreement.

9. Ownership of Work Product

9.1. **Definitions.** As used in this Section 9, and elsewhere in this Agreement, the following terms have the meanings set forth below:

9.1.1. "Recipient Intellectual Property" means any intellectual property owned by Recipient and developed independently from the Work.

9.1.2. "Third Party Intellectual Property" means any intellectual property owned by parties other than Agency or Recipient.

9.1.3. "Work Product" means everything that is originally made, conceived, discovered, or reduced to practice by Recipient or Recipient's subrecipients or agents (either alone or with others) pursuant to this Agreement, including every invention, modification, discovery, design, development, customization, configuration, improvement, process, work of authorship, documentation, formula, datum, technique, know how, secret, or intellectual property right whatsoever or any interest therein (whether patentable or not patentable or registerable under copyright or similar statutes or subject to analogous protection).

9.2. **Original Works.** All Work Product created by Recipient pursuant to the Work, including derivative works and compilations of Work Product, and whether or not such Work Product is considered a work made for hire or an employment to invent, is the exclusive property of Agency. Agency and Recipient agree that such Work Product is "work made for hire" of which Agency is the author within the meaning of the United States Copyright Act. If for any reason the Work Product is not "work made for hire," Recipient hereby irrevocably assigns to Agency any and all of its rights, title, and interest in all Work Product, whether arising from copyright, patent, trademark, trade secret, or any other state or federal intellectual property law or doctrine. Upon Agency's reasonable request, Recipient shall execute such further documents and instruments necessary to fully vest such rights in Agency. Recipient forever waives any and all rights relating to Work Product, including without limitation, any and all rights arising under 17 USC § 106A or any other rights of identification of authorship or rights of approval, restriction, or limitation on use or subsequent modifications.

9.3. **License in Recipient Intellectual Property.** In the event that a Deliverable delivered by Recipient under this Agreement is or is a derivative work based on Recipient Intellectual Property, or is a compilation that includes Recipient Intellectual Property, Recipient hereby grants to Agency an irrevocable, non-exclusive, perpetual, royalty-free license to use, reproduce, prepare derivative works based upon, distribute copies of, perform and display the pre-existing elements of the Recipient Intellectual Property employed in the Deliverables, and to authorize others to do the same on Agency's behalf.

9.4. **License in Third Party Intellectual Property.** In the event that a Deliverable delivered by Recipient under this Agreement is or is a derivative work based on Third Party Intellectual Property, or is a compilation that includes Third Party Intellectual Property, Recipient shall secure on the Agency's behalf and in the name of the Agency an irrevocable, non-exclusive,

perpetual, royalty-free license to use, reproduce, prepare derivative works based upon, distribute copies of, perform and display the pre-existing elements of the Third Party Intellectual Property employed in the Deliverables, and to authorize others to do the same on Agency's behalf.

- 9.5. **No Rights.** Except as expressly set forth in this Agreement, nothing in this Agreement may be construed as granting to or conferring upon Recipient any right, title, or interest in any intellectual property that is now owned or subsequently owned by Agency. Except as expressly set forth in this Agreement, nothing in this Agreement may be construed as granting to or conferring upon Agency any right, title, or interest in any Recipient Intellectual Property that is now owned or subsequently owned by Recipient.
- 9.6. **Marks.** Neither party grants the other the right to use its trademarks, trade names, service marks, or other designations in any promotion or publication without prior written consent. Each party grants only the licenses and rights specified in this Agreement.
- 9.7. **Competing Services.** Subject to the provisions of this Section 9, and Recipient's obligations with respect to Confidential Information nothing in this Agreement precludes or limits in any way the right of Recipient to: (i) provide services similar to those contemplated in this Agreement, or consulting or other services of any kind or nature whatsoever to any individual or entity as Recipient in its sole discretion deems appropriate, or (ii) develop for Recipient or for others, Deliverables or other materials that are competitive with those produced as a result of the Work provided hereunder, irrespective of their similarity to the Deliverables delivered pursuant to this Agreement. Each party is free to utilize any concepts, processes, know-how, techniques, improvements, or other methods it may develop during the course of performance under this Agreement free of any use restriction or payment obligation to the other.
- 10. Contribution.** If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 (a "Third Party Claim") against a Party (the "Notified Party") with respect to which the other Party (the "Other Party") may have liability, the Notified Party shall promptly notify the Other Party in writing of the Third Party Claim and deliver to the Other Party, along with the written notice, a copy of the claim, process and all legal pleadings with respect to the Third Party Claim that have been received by the Notified Party. Each Party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by the Other Party of the notice and copies required in this Section and a meaningful opportunity for the Other Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent to the Other Party's contribution obligation under this Section with respect to the Third Party Claim.

With respect to a Third Party Claim for which Agency is jointly liable with Recipient (or would be if joined in the Third Party Claim), Agency shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by Recipient in such proportion as is appropriate to reflect the relative fault of Agency on the one hand and of Recipient on the other hand in connection with the events that resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of Agency on the one hand and of Recipient on the other hand shall be determined by reference to,

among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. Agency's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if the State had sole liability in the proceeding.

With respect to a Third Party Claim for which Recipient is jointly liable with Agency (or would be if joined in the Third Party Claim), Recipient shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by Agency in such proportion as is appropriate to reflect the relative fault of Recipient on the one hand and of Agency on the other hand in connection with the events that resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of Recipient on the one hand and of Agency on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines, or settlement amounts. Recipient's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if it had sole liability in the proceeding.

11. Indemnification by Subcontractors. Recipient shall take all reasonable steps to cause its contractor(s) that are not units of local government as defined in ORS 190.003, if any, to indemnify, defend, save and hold harmless the State of Oregon and its officers, employees and agents ("Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including attorneys' fees) arising from a tort (as now or hereafter defined in ORS 30.260) caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Recipient's contractor or any of the officers, agents, employees or subcontractors of the contractor ("Claims"). It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by the contractor from and against any and all Claims.

12. Default; Remedies; Termination

Recipient will be in default under this Agreement upon the occurrence of any of the following events:

- 12.1. Recipient fails to perform, observe or discharge any of its covenants, agreements or obligations under this Agreement;
- 12.2. Any representation, warranty or statement made by Recipient in this Agreement or in any documents or reports relied upon by Agency to measure the delivery of services, the expenditure of funds or the performance by Recipient is untrue in any material respect when made;
- 12.3. Recipient (a) applies for or consents to the appointment of, or taking of possession by, a receiver, custodian, trustee, or liquidator of itself or all of its property, (b) admits in writing its inability, or is generally unable, to pay its debts as they become due, (c) makes a general assignment for the benefit of its creditors, (d) is adjudicated a bankrupt or insolvent, (e) commences a voluntary case under the Federal Bankruptcy Code (as now or hereafter in effect), (f) files a petition seeking to take advantage of any other law relating to bankruptcy, insolvency, reorganization, winding-up, or composition or adjustment of

debts, (g) fails to controvert in a timely and appropriate manner, or acquiesces in writing to, any petition filed against it in an involuntary case under the Bankruptcy Code, or (h) takes any action for the purpose of effecting any of the foregoing; or

12.4. A proceeding or case is commenced, without the application or consent of Recipient, in any court of competent jurisdiction, seeking (a) the liquidation, dissolution or winding-up, or the composition or readjustment of debts of Recipient, (b) the appointment of a trustee, receiver, custodian, liquidator, or the like of Recipient or of all or any substantial part of its assets, or (c) similar relief in respect to Recipient under any law relating to bankruptcy, insolvency, reorganization, winding-up, or composition or adjustment of debts, and such proceeding or case continues undismissed, or an order, judgment, or decree approving or ordering any of the foregoing is entered and continues unstayed and in effect for a period of sixty consecutive days, or an order for relief against Recipient is entered in an involuntary case under the Federal Bankruptcy Code (as now or hereafter in effect).

12.5. Agency's Remedies for Recipient's Default. In the event Recipient is in default under Section 12, Agency may, at its option, pursue any or all of the remedies available to it under this Agreement and at law or in equity, including, but not limited to: (a) termination of this Agreement under Section 12.8, (b) withholding all or part of Grant Funds not yet disbursed by Agency to Recipient, (c) requiring Recipient to perform, at Recipient's expense, additional work necessary to satisfy its performance obligations or meet performance standards under this Agreement, (d) initiation of an action or proceeding for damages, specific performance, or declaratory or injunctive relief, or (e) exercise of its right of recovery of overpayments under Section 8 of this Agreement or setoff, or both. These remedies are cumulative to the extent the remedies are not inconsistent, and Agency may pursue any remedy or remedies singly, collectively, successively or in any order whatsoever.

12.6. Default by Agency. Agency shall be in default under this Agreement if Agency commits any material breach or default of any covenant, warranty, or obligation under this Agreement, and such breach or default is not cured within 30 calendar days after Recipient's notice or such longer period as Recipient may specify in such notice.

12.7. Recipient's Remedies for Agency's Default. In the event Agency terminates the Agreement under Section 12.8.1, or in the event Agency is in default under Section 12.6 and whether or not Recipient elects to exercise its right to terminate the Agreement under Section 12.8.3, Recipient's sole remedy will be a claim for unpaid invoices or for reimbursement of expenditures authorized by this Agreement but not yet invoiced. In no event shall Agency be liable to Recipient for any expenses related to termination of this Agreement or for anticipated profits or loss.

12.8. Termination

12.8.1. Agency's Right to Terminate at its Discretion. At its sole discretion, Agency may terminate this Agreement:

12.8.1.1. For its convenience upon 30 days prior written notice by Agency to Recipient;

- 12.8.1.2. Immediately upon written notice if Agency fails to receive funding, appropriations, limitations, allotments, or other expenditure authority at levels sufficient to continue supporting the program; or
 - 12.8.1.3. Immediately upon written notice if federal or state laws, regulations, or guidelines are modified or interpreted in such a way that Agency's support of the program under this Agreement is prohibited or Agency is prohibited from paying for such support from the planned funding source.
 - 12.8.1.4. Immediately upon written notice to Recipient if there is a threat to the health, safety, or welfare of any person receiving funds or benefitting from Work under this Agreement.
- 12.8.2. **Agency's Right to Terminate for Cause.** In addition to any other rights and remedies Agency may have under this Agreement, Agency may terminate this Agreement immediately upon written notice to Recipient, or at such later date as Agency may establish in such notice if Recipient is in default under Sections 12.1 through 12.4.
- 12.8.3. **Recipient's Right to Terminate for Cause.** Recipient may terminate this Agreement upon 30 days written notice to Agency or at such later date as Recipient may establish in such notice, if Agency is in default under Section 12.6 and Agency fails to cure such default within 30 calendar days after Agency receives Recipient's notice or such longer period as Recipient may specify in such notice.
- 12.8.4. **Mutual Termination.** The Agreement may be terminated immediately upon mutual written consent of the parties or at such other time as the parties may agree in the written consent.
- 12.8.5. **Return of Property.** Upon termination of this Agreement for any reason whatsoever, Recipient shall immediately deliver to Agency all of Agency's property that is in the possession or under the control of Recipient at that time. This Section shall survive the expiration or termination of this Agreement.
- 12.8.6. **Effect of Termination.** Upon receiving a notice of termination of this Agreement or upon issuing a notice of termination to Agency, Recipient shall immediately cease all activities under this Agreement unless, in a written notice issued by Agency, Agency expressly directs otherwise.

13. Insurance. Recipient shall insure, or self-insure, and be independently responsible for the risk of its own liability for claims within the scope of the Oregon Tort Claims Act (ORS 30.260 through 30.300).

14. Records Maintenance, Access. Recipient shall maintain all financial records relating to this Agreement in accordance with generally accepted accounting principles. In addition, Recipient shall maintain any other records, books, documents, papers, plans, records of shipments and payments and writings of Recipient, whether in paper, electronic or other form, that are pertinent to this Agreement, in such a manner as to clearly document Recipient's performance

under this Agreement. All financial records, other records, books, documents, papers, plans, records of shipments and payments and writings of Recipient whether in paper, electronic or other form, that are pertinent to this Agreement, are collectively referred to as "Records." Recipient acknowledges and agrees that Agency and the Secretary of State's Office, the federal government and their duly authorized representatives shall have access to all Records to perform examinations and audits and make excerpts and transcripts. Recipient shall retain and keep accessible all Records for the greater of:

14.1. Six years following expiration or termination of this Agreement or the final payment of Grant Funds pursuant to this Agreement;

14.2. The period as may be required by applicable law, including the records retention schedules set forth in OAR Chapter 166; or

14.3. Until the conclusion of any audit, controversy, or litigation arising out of or related to this Agreement.

15. Information Privacy/Security/Access. If this Agreement requires or allows Recipient or, when permitted in prior written consent from Agency, its subrecipient(s), to have limited electronic access at a facility to the Agency's electronic systems the Recipient will be provided only the electronic access necessary to be able to safely and professionally exercise independent judgment in the performance of the Work.

15.1. Recipient must comply with all requirements set forth in Agency's policies with respect to the use of the computer and access to electronic records as may be amended from time to time. Agency's policies include policies for Mobile Communication Devices and Other Mobile Data Storage Devices (see I-C-9.0) and Use of Electronic Information Assets and Systems (see 0-7.0).

15.2. Recipient may not:

15.2.1. Use access to Agency's electronic systems for personal use. Personal use includes, among other things, any use not directly connected with providing Work under this Agreement and accessing any electronic records not directly related to the provision of the Recipient's professional Work under this Agreement.

15.2.2. Connect any non-Agency issued portable and removable storage devices to Agency equipment. These devices include floppy diskettes, CDs, DVDs, laptops, backup tapes, smart phones, USB flash drives, or any kind of device that can store information.

16. Assignment of Agreement, Successors in Interest

16.1. Recipient shall not assign or transfer its interest in this Agreement without prior written consent of Agency. Any such assignment or transfer, if approved, is subject to such conditions and provisions required by Agency. No approval by Agency of any assignment or transfer of interest shall be deemed to create any obligation of Agency in addition to those set forth in this Agreement.

- 16.2. The provisions of this Agreement shall be binding upon and inure to the benefit of the parties, their respective successors, and permitted assigns.
- 17. Resolution of Disputes.** The parties shall attempt in good faith to resolve any dispute arising out of this Agreement. In addition, the parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation. This Section shall survive expiration or termination of this Agreement.
- 18. Subcontracts.** Recipient shall not enter into any subcontracts for any part of the program supported by this Agreement without Agency's prior written consent. In addition to any other provisions Agency may require, Recipient shall include in any permitted subcontract under this Agreement provisions to ensure that Agency will receive the benefit of subrecipient activity(ies) as if the subrecipient were the Recipient with respect to Sections 4, 5, 6, 9, 10, 11, 12, 13, 14, 15, 17, 18, 19, and 20 of this Agreement. Agency's consent to any subcontract shall not relieve Recipient of any of its duties or obligations under this Agreement.
- 19. No Third Party Beneficiaries.** Agency and Recipient are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly or otherwise, to third persons any greater than the rights and benefits enjoyed by the general public unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement. This Section shall survive expiration or termination of this Agreement.
- 20. Severability.** The parties agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid. This Section shall survive expiration or termination of this Agreement.
- 21. Notice.** Except as otherwise expressly provided in this Agreement, any communications between the parties hereto or notices to be given hereunder shall be given in writing by personal delivery, e-mail (with confirmation of delivery, either by return email or by demonstrating through other technological means that the email has been delivered to the intended email address), or mailing the same, postage prepaid to Recipient or Agency at the address or number set forth on page one of this Agreement. Any communication or notice so addressed and mailed by regular mail shall be deemed received and effective five days after the date of mailing. Any communication or notice delivered by e-mail shall be deemed received and effective on the date sent if sent during normal business hours of the receiving party and on the next business day if sent after normal business hours of the receiving party. Any communication or notice given by personal delivery shall be deemed effective when actually delivered to the addressee. This Section shall survive expiration or termination of this Agreement.
- 22. Headings.** The headings and captions to sections of this Agreement have been inserted for identification and reference purposes only and shall not be used to construe the meaning or to interpret this Agreement.

23. Amendments; Waiver; Consent. Agency may amend this Agreement to the extent provided herein or in the solicitation document, if any, from which this Agreement arose, and to the extent permitted by applicable statutes and administrative rules. No amendment, waiver, or other consent under this Agreement shall bind either party unless it is in writing and signed by both parties and when required, approved by the Department of Justice. Such amendment, waiver, or consent shall be effective only in the specific instance and for the specific purpose given. The failure of either party to enforce any provision of this Agreement shall not constitute a waiver by that party of that or any other provision. This Section shall survive the expiration or termination of this Agreement.

24. Merger Clause. This Agreement constitutes the entire agreement between the parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein, regarding this Agreement.

25. Certification. Without limiting the generality of the foregoing, by signature on this Agreement, the undersigned hereby certifies under penalty of perjury that:

- 25.1. Recipient is in compliance with all insurance requirements set forth in this Agreement and notwithstanding any provision to the contrary, Recipient shall deliver to Agency Agreement Administrator the required Certificate(s) of Insurance within 30 days of execution of this Agreement. By certifying compliance with all insurance as required by this Agreement, Recipient acknowledges that failure to obtain the required insurance will constitute a material breach of this Agreement. Recipient acknowledges that failure to provide Certificate(s) of Insurance as required and failure to maintain all required coverage for the duration of the Agreement will each also constitute a material breach of this Agreement;
- 25.2. Recipient acknowledges that the Oregon False Claims Act, ORS 180.750 to 180.785, applies to any "claim" (as defined by ORS 180.750) that is made by (or caused by) the Recipient and that pertains to this Agreement or to the project for which the grant activities are being performed. Recipient certifies that no such claim is or will be a "false claim" (as defined by ORS 180.750) or an act prohibited by ORS 180.755. Recipient further acknowledges that in addition to the remedies under this Agreement, if it makes (or causes to be made) a false claim or performs (or causes to be performed) an act prohibited under the Oregon False Claims Act, the Oregon Attorney General may enforce the liabilities and penalties provided by the Oregon False Claims Act against the Recipient;
- 25.3. To the best of the undersigned's knowledge, the Recipient has not discriminated against and will not discriminate against minority-owned businesses, woman-owned businesses, or emerging small businesses certified under ORS 200.055 in obtaining any required subcontracts;
- 25.4. Recipient and Recipient's employees and agents are not included on the list titled "Specially Designated Nationals" maintained by the Office of Foreign Assets Control of the United States Department of the Treasury and currently found at:
<https://www.treasury.gov/resource-center/sanctions/SDN-List/Pages/default.aspx>;
- 25.5. Recipient is not listed on the non-procurement portion of the General Service Administration's "List of Parties Excluded from Federal procurement or Non-procurement Programs" found at: <https://www.sam.gov/SAM>;

25.6. Recipient is not subject to backup withholding because:

25.6.1. Recipient is exempt from backup withholding;

25.6.2. Recipient has not been notified by the IRS that Recipient is subject to backup withholding as a result of a failure to report all interest or dividends; or

25.6.3. The IRS has notified Recipient that Recipient is no longer subject to backup withholding.

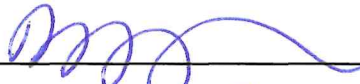
25.7. Recipient's Federal Employer Identification Number (FEIN) or Social Security Number (SSN) provided is true and accurate. If this information changes, Recipient shall provide Agency with the new FEIN or SSN within 10 days.

RECIPIENT, BY EXECUTION OF THIS AGREEMENT, HEREBY ACKNOWLEDGES THAT RECIPIENT HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

Signatures. This Agreement and any subsequent amendments may be executed in several counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of the Agreement and any amendments so executed shall constitute an original. Electronic signatures and copies of signature by facsimile, electronic scan, or other electronic means will be considered original signatures.

SIGNATURE OF RECIPIENT'S AUTHORIZED REPRESENTATIVE

Recipient's Legal Name: Northern Oregon Corrections, ABN NORCOR

Authorized Signature:  Date: 5.19.2023

By: (Insert Name and Title) Molly ROGERS, Juvenile Oversight Director

Contact Person Name: Daniel White

U.S. Postal Address: 211 Webber Street, The Dalles, OR 97058

Contact Telephone Number: 541.298.1447

Contact E-Mail Address: dwhite@norcor.org / mollyrogers@norcor.org

SIGNATURE OF STATE'S AUTHORIZED REPRESENTATIVE

AGENCY: STATE OF OREGON, acting by and through its Oregon Youth Authority

By: _____ Date: _____

Name: Susanna Ramus, Senior Contract Specialist

Signatures Continued on Next Page

ATTORNEY GENERAL: Approved for legal sufficiency

By: Approved via email Date: 5/17/2023
Name: David Berryman

PROCUREMENT UNIT: Reviewed by Contract Specialist

By: _____ Date: _____
Name: Teri Bledsoe

AGREEMENT ADMINISTRATOR: Reviewed and Approved

By: Approved via email Date: 2/13/2023
Name: Laura Ward

Exhibit A

Recipient shall use the Grant Funds on expenditures described in this Exhibit A in accordance with the terms and conditions of this Agreement. Any request for changes to the allowable use of Grant Funds must be approved in writing by Agency and effectuated via written amendment to this.

Recital

Recipient serves the needs of Agency adjudicated youth on parole and probation. This Grant will allow Recipient to modernize its facility, increase resources, and offer a variety of youth programming.

Scope of Work

1. Grant Activities

- 1.1. Recipient will purchase mattresses, clothing, and other related supplies for Agency adjudicated youth. Mattresses, clothing, and related supplies purchased with Agency Grant Funds may not be used for non-Agency adjudicated youth.
- 1.2. Recipient will extend its outside recreation area for use by Agency adjudicated youth. Eligible activities include ground preparation, planting, general development of the green space, installation of fencing and cameras. Agency adjudicated youth will use the recreation space for recreational activities, cultural exploration, and Career Technical Education.
- 1.3. Recipient will remove the central control point in its juvenile detention facility. The space will be converted into an open access staff podium and communal areas. Recipient will install modernized security cameras in the renovated area.
- 1.4. Recipient will convert excess holding rooms to sleeping quarters and medical quarantine quarters.
- 1.5. Recipient will renovate the pantry area in its juvenile detention facility. The renovation must allow Agency adjudicated youth to learn food preparation and culinary skills, engage in nutrition program, and gain employable skills.

2. Budget

Description of Expenditures	Approximate Amount
Renovate outside recreation area	\$25,000.00
Remove the central control point, convert it to an open-access staff podium, and modernize security cameras in communal areas	\$180,000.00
Convert temporary holding rooms into sleeping quarters	\$50,000.00
Bedding supplies	\$10,000.00
Youth clothing and supplies	\$5,000.00
Remodel and upgrade Recipient's pantry area	\$15,000.00
Grant Funds may be shifted between line items upon Agency's prior written approval after Recipient submits documentation supporting the shift.	

3. Payments

- 3.1. Agency will pay Recipient a one-time payment for bedding, youth clothing, and supplies within 30 days of the execution of this Agreement. Recipient shall provide Agency receipts for all expenses within one year after payment as detailed in Section 4.1 below.
- 3.2. Agency will pay Recipient for renovation expenses within 30 days of Agency's acceptance and approval of initial contractor bids detailed in Section 4.2 below. In no circumstances will payment exceed the amounts listed in the Budget described in Section 2 above.

4. Reporting

- 4.1. Recipient must submit receipts for bedding supplies and youth clothing and supplies within one year of the execution of this Agreement. The receipts must (1) identify the item(s) purchased and (2) demonstrate that the expenditures are authorized by the terms of this Agreement. Recipient must provide any additional documentation requested by Agency.
- 4.2. Recipient must submit initial contractor bids and final invoice for construction and renovation activities authorized by this Agreement.
 - 4.2.1. The initial contractor bids must clearly (1) indicate the work to be completed and (2) demonstrate that the expenditures are authorized by the terms of this Agreement. Recipient must provide any additional documentation requested by Agency.
 - 4.2.2. The final construction invoice must clearly (1) indicate that the work that was completed and (2) demonstrate that the expenditures are authorized by the terms of this Agreement. Recipient must provide any additional documentation requested by Agency.
- 4.3. Recipient must provide Agency, at least quarterly, documentation describing the status of the renovation and construction activities to be completed under this agreement. The documentation must include, at a minimum, the percent complete on each activity, the amount of Grant Funds expended, and any unexpected issues encountered. Recipient must provide any additional documentation requested by Agency.
- 4.4. Upon completion of renovation and construction activities, Recipient must provide Agency with pictures or videos of the completed work and any relevant inspector reports demonstrating that the construction and renovation has been completed up to all relevant regulatory requirements and is in a safe and habitable condition for Agency youth. Recipient must provide any additional documentation requested by Agency.

5. Special Conditions

- 5.1. Recipient certifies, with each receipt, report, or documentation submitted to Agency under this Exhibit A, that the materials or expenses included on the receipt have been furnished, rendered, or expended pursuant to the terms of this Agreement, that they are

as stated in the Agreement, and the Recipient has not previously requested payment for the item(s) from the Agency.

- 5.2. Recipient must hire a contractor that is licensed in Oregon. Recipient's contractor must maintain insurance typical of the industry.
- 5.3. If Agency determines that Recipient has used funds for an unallowable expense under this Agreement, Recipient is not entitled to retain funds for that expense. At Agency's discretion, Agency may, in addition to any other remedies authorized under this Agreement:
 - 5.3.1. Require Recipient to apply the amount of the unauthorized expenditure to an authorized expenditure approved by Agency within a timeframe specified by Agency;
 - 5.3.2. Withhold the dollar amount of the unauthorized purchase from any other payment(s) due to Recipient under this Agreement or any other Agreement; or
 - 5.3.3. Exercise its rights under any provision of this Agreement.



June 5, 2023

NORCOR
201 Webber Street
The Dalles OR 97058

Dear NORCOR Board,

I am pleased to present your 2023-2024 SAIF workers compensation renewal and CIS Property and Casualty renewal proposals.

SAIF Workers compensation premium trended upward a bit this year. The NORCOR MOD factor experience rating went from a .64 to .75. The rating of .75 is still stellar, and below the expectation of claims. This premium factor can be attributed to a healthy safety culture in and around employees and their leadership. In my experience NORCOR is very eager to improve process and continues to put their employee safety at the top. In September of 2022 SAIF was able to once again disperse dividends to its policyholders and NORCOR netted \$8,271.00. As we are aware, a dividend from SAIF is not guaranteed each year.

The premium expected from SAIF in the 2023-2024 term is \$62,228.73.

CIS Property and Casualty Package trended upward as well this year. Premiums are partly based on claims experience. NORCOR had a zero claims year roll on the weighted term and a high value claim roll off the calculated term, which helped curtail a higher increase. The rates for jails were projected to increase by 15% over last year within the CIS pool. The other contributing factor for the increase this year is due to higher reported materials and services as well as elevated personnel services budget figures. This year's CIS package quote does not include a line item for Cyber Liability because NORCOR has purchased a standalone cyber liability policy.

The expected premium for the 2023-2024 CIS package policy is \$297,397.68

I thoroughly enjoy working with the leadership staff at NORCOR. It is always refreshing to meet with such forward thinking and innovative folks that truly do have their staff and clients best interest at heart. It would be an honor to continue to serve as the Agent of Record.

Sincerely Yours,

A handwritten signature in blue ink, appearing to read 'BW'.

Breanna Wimber
Agent of Record
Stratton Insurance

Property and/or Liability Proposal Summary



citycounty insurance services
cisoregon.org

Named Member
Northern Oregon Corrections
201 Webber Rd.
The Dalles, OR 97058

Agent of Record
Stratton Insurance
318 W 2nd St
The Dalles, OR 97058

Proposal Date: 5/17/2023
Member Number: 55004
Effective Date: 7/1/2023
Termination Date: 7/1/2024

This is not an invoice. Information Only.

Coverage	Description	Amount	Total
General Liability (Aggregate Plan)	Contribution Limit: \$10,000,000	\$284,503.84	
	Aggregate/Retro Deductible Credit	(\$15,000.00)	
	Multi-Line Credit	(\$13,475.19)	
			\$256,028.64
Auto Liability	Contribution	\$4,955.24	
	Multi-Line Credit	(\$247.76)	
			\$4,707.48
Auto Physical Damage	Contribution	\$1,927.91	
	Multi-Line Credit	(\$96.40)	
			\$1,831.52
Property	Contribution	\$36,663.21	
	Multi-Line Credit	(\$1,833.16)	
			\$34,830.04
Optional Excess Liability	Not Purchased		\$0.00
Optional Excess Quake	Not Purchased		\$0.00
Optional Excess Flood	Not Purchased		\$0.00
Optional Excess Crime	Not Purchased		\$0.00
Optional Cyber Security	Not Purchased		\$0.00
Optional Excess Cyber Security	Not Purchased		\$0.00
Difference in Conditions	Not Purchased		\$0.00
Summary			
	Contribution	\$328,050.19	
	Aggregate/Retro Deductible Credit	(\$15,000.00)	
	Multi-Line Credit	(\$15,652.51)	

This is not an invoice. Information Only.

\$297,397.68

CIS Public Entity Liability Coverage Proposal



citycounty insurance services
cisoregon.org

Proposal Date: 5/17/2023

Coverage Period: 7/1/2023 to 7/1/2024

Named Member
Northern Oregon Corrections
201 Webber Rd.
The Dalles, OR 97058

Agent of Record
Stratton Insurance
318 W 2nd St
The Dalles, OR 97058

This Proposal Does Not Bind Coverage
Refer to Coverage Forms for terms, conditions, and limitations of coverage

Coverage*	Per Occurrence	Annual Aggregate	Per Occurrence Deductible / SIR*	Agg/Retro Deductible
Public Entity Liability Coverage (Including Auto Liability) as described in CIS General & Auto Liability Coverage Agreement	\$200,000	\$600,000	NONE	\$20,000

Forms Applicable: CIS General & Auto Liability Coverage Agreement - CIS GL/AL (7/1/2023)

Coverage*	Per Occurrence	Annual Aggregate		
Excess Public Entity Liability Coverage as described in the CIS Excess Liability Coverage Agreement (limits shown are excess of primary coverage limits)	\$9,800,000	\$29,400,000		

Forms Applicable: CIS Excess Liability Coverage Agreement - CIS XS/GL (7/1/2023)

Coverage*	Per Occurrence	Annual Aggregate		
Additional layer of Excess Liability (General and Auto Liability)	Not Purchased	Not Purchased		

*Refer to the CIS General & Auto Liability Coverage Agreement and CIS Excess Liability Coverage Agreement and endorsements (if any) for detailed coverages, special deductibles, limits, sublimits, exclusions, and conditions that may apply.
Excess Liability Coverage does not provide Uninsured Motorist coverage.

Coverage	Contribution
General Liability	\$284,503.84
Auto Liability	\$4,955.24
Excess Liability	\$0.00
Liability Total	\$289,459.07

To effect coverage, please sign, date and return this form before requested effective date. Fax or email is acceptable

Accepted by: _____
Authorized Representative / Agent

Date: _____

Auto Physical Damage Coverage Proposal



citycounty insurance services
cisoregon.org

Proposal Date: 5/17/2023

Coverage Period: 7/1/2023 to 7/1/2024

Named Member
Northern Oregon Corrections
201 Webber Rd.
The Dalles, OR 97058

Agent of Record
Stratton Insurance
318 W 2nd St
The Dalles, OR 97058

This Proposal Does Not Bind Coverage
Refer to Coverage Forms for terms, conditions, and limitations of coverage

Autos Covered*	Coverage Limit	Comprehensive Deductible	Collision Deductible	Contribution
Scheduled Autos	Per Schedule**	Per Schedule**	Per Schedule**	\$1,927.91
Rented or Leased Autos (60 days or less)	ACV Not to Exceed \$100,000	\$100	\$500	Included
Newly Acquired Autos	Included	\$100	\$500	Included

***This represents only a brief summary of coverages. Please refer to CIS Auto Physical Damage Coverage Agreement for detailed coverages, exclusions, and conditions that may apply.**

Total Contribution: \$1,927.91
Forms Applicable: CIS Auto Physical Damage Coverage Agreement - CIS APD (7/1/2023)
**Current CIS Auto Schedule

To effect coverage, please sign, date and return this form before requested effective date. Fax or email is acceptable

Accepted by: _____
Authorized Representative / Agent

Date: _____

Property Coverage Proposal



citycounty insurance services
cisoregon.org

Proposal Date: 5/17/2023

Coverage Period: 7/1/2023 to 7/1/2024

Named Member

Northern Oregon Corrections
201 Webber Rd.
The Dalles, OR 97058

Agent of Record

Stratton Insurance
318 W 2nd St
The Dalles, OR 97058

This Proposal Does Not Bind Coverage

Refer to Coverage Forms for terms, conditions, and limitations of coverage

Coverage Limits (Per Occurrence):*

Building and Contents and PIO	Per current CIS Property Schedule
Mobile Equipment	Per current CIS Mobile Equipment Schedule
Earthquake	\$5,000,000
Excess Earthquake - Coverage applies only if coverage limit is shown.	None
Flood	\$5,000,000
Excess Flood - Coverage applies only if coverage limit is shown.	None
Combined Loss of Revenue and Rental Value	\$1,000,000
Combined Extra Expense and Rental Expense	\$1,000,000
Property in Transit	\$1,000,000
Hired, Rented or Borrowed Equipment	\$150,000
Restoration/Reproduction of Books, Records, etc.	\$100,000
Electronic Data Restoration/Reproduction	\$250,000
Pollution Cleanup	\$25,000
Crime Coverage	\$50,000
Police Dogs (if scheduled)	\$15,000
Off Premises Service Interruption	\$100,000
Miscellaneous Coverage	\$50,000
Personal Property at Unscheduled Locations	\$15,000
Personal Property of Employees or Volunteers	\$15,000
Unscheduled Fine Arts	\$100,000
Temporary Emergency Shelter Restoration	\$50,000
Difference In Conditions - Earthquake & Flood (if any):	\$0
Extra Items (if any):	

*This represents only a brief summary of coverages. Please refer to CIS Property Coverage Agreement for detailed coverages, exclusions, and conditions that may apply.

Locations Covered:	Per current CIS Property Schedule.
Perils Covered:	Risks of Direct Physical Loss subject to the terms, conditions and exclusions contained in the coverage forms listed below under Forms Applicable.
Deductibles:	\$1,000 Per occurrence except as noted and as follows (if any). \$1,000 Per occurrence on scheduled mobile equipment items. Earthquake and Flood: Special deductibles and restrictions per Section 2 of the CIS Property Coverage Agreement.
Total Contribution:	\$36,663.21 (Property) \$0.00 (Excess Earthquake) \$0.00 (Excess Flood) \$0.00 (Difference In Conditions)
Forms Applicable:	CIS Property Coverage Agreement - CIS PR (7/1/2023)

To effect coverage, please sign, date and return this form before requested effective date. Fax or email is acceptable

Accepted by: _____
Authorized Representative / Agent

Date: _____

Equipment Breakdown Coverage Proposal



citycounty insurance services
cisoregon.org

Proposal Date: 5/17/2023

Coverage Period: 7/1/2023 to 7/1/2024

Named Member

Northern Oregon Corrections
201 Webber Rd.
The Dalles, OR 97058

Agent of Record

Stratton Insurance
318 W 2nd St
The Dalles, OR 97058

This Proposal Does Not Bind Coverage

Refer to Coverage Forms for terms, conditions, and limitations of coverage

Coverage Limits:*

Property Damage	Per current CIS Property Schedule or \$100,000,000, whichever is less.
Rental Value/Rental Expense	Included in Property Damage
Extra Expense	Included in Property Damage
Service Interruption	Included in Property Damage
Drying out following a flood	Included in Property Damage
Course of Construction	Included in Property Damage
Computer Equipment	Included in Property Damage
Portable Equipment	Included in Property Damage
CFC Refrigerants	Included in Property Damage
Hazardous Substance	\$2,000,000
Data Restoration	\$250,000
Perishable Goods	\$2,000,000
Expediting Expense	\$2,000,000
Demolition	\$2,000,000
Ordinance or Law	\$2,000,000
Off Premises Property Damage	\$250,000
Contingent Rental Value/Rental Expense	\$250,000
Newly Acquired Locations	\$1,000,000 / 365 Days Max
Extended Period of Restoration	30 Days

***This represents only a brief summary of coverages. Please refer to CIS Equipment Breakdown Coverage Agreement for detailed coverages, exclusions, and conditions that may apply.**

Locations Covered:

Per current CIS Property Schedule.

Deductible:

\$1,000 All Coverages: 24 hour waiting period applies for service interruption.

Contribution:

Included

Forms Applicable:

CIS Equipment Breakdown Coverage Agreement - CIS BM (7/1/2023)

To effect coverage, please sign, date and return this form before requested effective date. Fax or email is acceptable

Accepted by: _____

Authorized Representative / Agent

Date: _____

Northern Oregon Corrections

Premium estimate for Guaranteed Cost

Period: 07/01/2023 - 07/01/2024

Group: CIS

Policy: 523678

Plan: Version #1 (1)

Rating period: 07/01/2023 to 07/01/2024

Location 1: Northern Oregon Corrections

Classification description	Class	Subject payroll	Rate	Premium
Police Matrons/Juvenile Officers/Dr	7720	\$4,352,042.00	1.9	\$82,688.80
Vol Clergy/Tutors/Counselors	7720	\$1,067.00	1.9	\$20.27
Inmates	7720	\$519,912.00	1.9	\$9,878.33
Office Clerical	8810	\$314,303.00	0.08	\$251.44
Total manual premium		\$5,187,324.00		\$92,838.84

Total subject premium \$92,838.84

Description	Basis	Factor	Premium
Experience Rating	\$92,838.84	0.75	-\$23,209.71
Total modified premium			\$69,629.13

Description	Basis	Factor	Premium
OGSERP factor	\$69,629.13	0.97	-\$2,088.87
Pre-pay credit	\$67,540.26	0.97	-\$2,026.21
Total standard premium			\$65,514.05

Description	Basis	Factor	Premium
Oregon Total Premium			\$65,514.05
Premium Discount	\$65,514.05	0.1468	-\$9,617.53
Terrorism Premium	\$5,187,324.00	0.005	\$259.37
Catastrophe Premium	\$5,187,324.00	0.01	\$518.73
DCBS Assessment	\$56,674.62	1.098	\$5,554.11
Total premium and assessment			\$62,228.73

Premium discount schedule		
First	\$5,000	0.00%
Next	\$10,000	10.50%
Next	\$35,000	16.50%
Over	\$50,000	18.00%

The experience rating modifier is tentative.

Part Two coverage at limits of \$500,000/\$500,000/\$500,000

Policy Minimum Premium: \$500

Group discounts are subject to validation of the OGSERP factors by NCCI and final approval by the Department of Consumer Business Services.

Northern Oregon Corrections

Premium estimate for Guaranteed Cost

Period: 07/01/2023 - 07/01/2024

Group: CIS

Policy: 523678

Plan: Version #1 (1)

Your policy premium is based on your current estimated premium and may be prorated for policies in effect for less than a full year or adjusted based on actual payroll by classification.

Terrorism Premium is in addition to Policy Minimum Premium.

Catastrophe Premium is in addition to Policy Minimum Premium.

Payroll Reporting Frequency: Annual

Policyholder Option to Reimburse SAIF Corporation for Medical Expenses (Nondisabling Claims Reimbursement Program): This policyholder has chosen to enroll in the Nondisabling Claims Reimbursement program with Annual claim evaluation.

The Oregon Group Supplemental Experience Rating (OGSERP) factor above is for: CIS

Northern Oregon Corrections

Plan description for Guaranteed Cost Plan

Period: 07/01/2023 - 07/01/2024

Policy: 523678

Guaranteed Cost Plan

SAIF Corporation's Guaranteed Cost Plan is a simple, no-risk plan that allows purchasers to know their insurance costs throughout the policy period. It may provide a premium discount based on volume.

Oregon Group Supplemental Experience Rating Plan (OGSERP)

If your business is a member in good standing of an association included in this proposal, you may be eligible for additional group savings through the Oregon Group Supplemental Experience Rating Plan. This plan allows businesses to be rated collectively as a group, and the combined premium and losses of all members are evaluated each year to determine the group's supplemental discount.

Installment payment terms

Each installment will be the same amount based on the annual estimate divided into equal installments. Subsequent installments are due by the 25th day following the bill date of the installment.

Changes in your payroll or operations during the year can result in an adjustment to your policy premium. Please notify us of changes in your business to avoid a large reconciliation adjustment at the end of the year.

We will send a payroll report to you at the end of each reporting period. Return the completed payroll report to us by the indicated due date or you may go to **saif.com** to submit payroll figures online where SAIF makes it easy by doing all the calculations for you.

SAIF adds interest at the rate of one percent per month to any past due balance.

Your final policy premium will be adjusted after you file your actual payroll on a report sent to you at the end of the policy period. To make it easy, SAIF will calculate the premium for you. You can file the report by going to **saif.com / Employer Guide / File a payroll report**, or you may return the completed report to SAIF. SAIF will notify you by invoice of the adjustment in your premium based on the actual payroll you reported for the policy period.

Prepay discount

SAIF Corporation offers additional savings in exchange for paying premiums in advance. A 3.00 percent discount is offered for annual prepay plans.

SAIF uses estimated premium paid in advance during the policy year to calculate the prepay discount when the policy is bound and issued. The prepay discount does not change with adjustments in premium after the policy term is issued.

The terrorism premium, catastrophe premium, and the Department of Consumer and Business Services (DCBS) premium assessment will also be estimated and paid with your prepay installments. The prepay discount does not apply to the terrorism premiums or the DCBS premium assessment.

If SAIF does not receive your first installment in our office on or before the 25th day of month preceding the new policy period, you will not receive the prepay discount. SAIF does not use postmark dates in determining date received.

Northern Oregon Corrections

Notice of Election for Guaranteed Cost Plan

Period: 07/01/2023 - 07/01/2024

Policy: 523678

Group: CIS

Plan: Version #1 (1)

Agency: Simmons Agency Inc
Producer: Stratton Insurance (The Dalles)

Total estimated premium and assessments: \$62,228.73

Payroll reporting frequency: Annual

Please visit **saif.com** and choose *Safety and health* for information about safety or choose *Employer Guide* for information about reporting payroll, paying online, filing and managing a claim, and coverage.

Initial installment due by 06/25/2023: \$62,228.73

I, the undersigned, as a legal representative of the Company listed above, do hereby authorize SAIF Corporation to issue the policy and determine workers' compensation premiums according to the plan selection on this form. I have read, understand, and agree to the terms and conditions of this plan as set forth in the proposal.

Authorized signature of insured

Date signed

Please return this page with remittance. You may choose to pay online at saif.com, or write the quote or policy number indicated in this document on your check. Make check or money order payable to:

**SAIF CORPORATION
400 High St SE
Salem, OR 97312-1000**

SAIF use only	D: \$0	I: \$62,229	Lyn L Zielinski- Mills
Date received _____	Amount received _____	Check no. _____	
Bond Company _____	Bond no. _____		



NORCOR CORRECTIONS FACILITIES

Wasco-Gilliam-Hood River-Sherman
201 Webber Street
The Dalles, OR 97058
541-298-1576
Fax 541-298-1082



Date: May 30, 2023
From: Joyce Orendorff, Adult Jail Manager
To: NORCOR Board
Re: Jail Emergency

On May 17, 2023, the storage system for our video recording server failed. At present time, NORCOR only has access to real-time video only.

The cost recorded to date:	Server Rack	\$ 139.99
	Switch – 24 Ports	\$ 150.00
	Transceiver Module	\$ 124.00
	CCTV Server	\$63,915.00

The Management Team is requesting an Emergency Declaration for a Life & Safety Emergency under ORS 279B.080 and the NORCOR Public Contracting Rules. NOROCR is not currently able to meet the Oregon Jail Standards and the Prison Rape Elimination Act (PREA) standards without this equipment.

The failure is the hardware for the recording system implemented by Accurate Electric Unlimited (AEU) in 2017. NORCOR is proposing to purchase and contract with the current provider for the purchase and installation of the new server and all associated hardware. This is the least costly and timely option for NORCOR.

The funds for this declaration for repair will be credited to the Contingency Fund and there are adequate funds to cover the cost of purchase and repairs.

NorcorReplace CCTV Server

PO:

Progress Bill #: Pending

Accurate Electric Unlimited, Inc.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
	Base Project Budget-								
1	Equipment/Materials	\$44,752.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$44,752.00	\$0.00
2	Engineering/PM	\$2,100.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,100.00	\$0.00
3	Shop Fab	\$1,980.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,980.00	\$0.00
4	Programming	\$7,176.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$7,176.00	\$0.00
5	Field	\$7,907.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$7,907.00	\$0.00
6	Permit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
7	Change Order #1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
8		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
9		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
10		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
	GRAND TOTALS	\$63,915.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$63,915.00	\$0.00

BILLING THIS PERIOD

\$ -

LESS RETAINAGE 0%

\$ -

NET DUE

\$ -



Invoice: 4079689
 Date: 5/24/2023
 Time: 04:32:30 PM

750 Shames Dr.
 Westbury, New York 11590
 516-334-7700
 516-334-7727 Fax

Shipping Address		Billing Address		
Northern Oregon Regional Corrections Facility Bill Boyden 201 Webber Street The Dalles,OR,97058		Northern Oregon Regional Corrections Facility Bill Boyden 201 Webber Street The Dalles,OR,97058		
Rep:	Terms :	Delivery:	Tax Rate:	
INTERNET	CreditCard	Ground	0	
Item	Description	Qty	Price	Sub Total
J8177D	Hpe J8177d Aruba Cat5e - Sfp (mini-gbic) Transceiver Module - Gige. New. In Stock.	2	62.00	124.00
JL381A	Hpe JI381a Officeconnect 1920s 24g 2sfp - Switch - 24 Ports - Managed - Rack-mountable. Refurbished. In Stock.	1	150.00	150.00
Discount	1% Discount	1	-2.74	-2.74
			Sub Total	271.26
			Shipping	0.00
			Tax	0.00
			Total	271.26

<https://www.serversupply.com/policies.asp>

Customer PO: 3464

Thank you for your business! If you have any questions about your order, please contact us at 516-334-7710.



Final Details for Order #111-9455391-6677007

Paid By: Northern Oregon Regional Corrections Facility
Placed By: Bill Boyden
Order Placed: May 24, 2023
PO number : 3465
Amazon.com order number: 111-9455391-6677007
Order Total: \$139.99

Shipped on May 24, 2023

Items Ordered

	Price
1 of: <i>Raising Electronics Server Rack 4 Post Open Rack Frame Rack Enclosure 19 Inch Adjustable Depth Cold Rolled Steel?15U,36 Inch Height?</i>	\$139.99
Sold by: Raising Electronics (seller profile) Product question? (Ask Seller)	
Condition: New	

Shipping Address:

Bill Boyden
201 Webber Street
The Dalles, OR 97058
United States

Item(s) Subtotal:	\$139.99
Shipping & Handling:	\$0.00

Total before tax:	\$139.99
Sales Tax:	\$0.00

Shipping Speed:

Standard Shipping

Total for This Shipment: \$139.99

Payment information

Payment Method:

Pay by invoice

Item(s) Subtotal:	\$139.99
Shipping & Handling:	\$0.00

Total before tax:	\$139.99
Estimated Tax:	\$0.00

Grand Total: \$139.99

To view the status of your order, return to [Order Summary](#) .